

State of Hawaii
Department of Health
Emergency Medical Services & Injury Prevention
System Branch

Addendum No. 2

December 30, 2010

To

Request for Proposals

RFP No. HTH 730-2-10
Comprehensive Emergency Medical Services for
the County of Kauai

October 18, 2010

December 30, 2010

ADDENDUM NO. 2

To

REQUEST FOR PROPOSALS
Comprehensive Emergency Medical Services for the County of Kauai
RFP No. HTH 730-2-10

The Department of Health, Emergency Medical Services & Injury Prevention System Branch is issuing this addendum to RFP No. HTH 730-2-10, Comprehensive Emergency Medical Services for the County of Kauai, for the purposes of:

- Responding to questions that arose at the orientation meeting of November 8, 2010, and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

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Responses to Question Raised by Applicants
For RFP No. HTH 730-2-10
Comprehensive Emergency Medical Services for the County of Kauai

1. **Question:**

The Budget Justification for Personnel - Salaries and Wages. I wanted to confirm the position and their annual salary should only reflect their estimated direct wages and NOT their wages plus benefits. Personnel benefits go on the separate form Payroll Taxes, Assessments and Fringe Benefits and then everything is combined together on the master budget on for SPO-H-205.

Response:

Yes, this is correct.

2. **Question:**

Equipment - in regards to the Budget Justification/Depreciation of equipment, is this equipment paid for upfront in full at the time of contract signature and purchase of equipment or if approved does the state agree to pay for the equipment over the course of the contract. Should total equipment acquisition costs appear in the proposed yearly budget or are they separate due to a one time acquisition purchase. If they are purchased upfront, should the depreciation amounts be listed in yearly budgets under section C or should the total purchase price appear in the budget at the time of purchase in reference to "equipment purchase." We would like to make sure we account for everything appropriately based on the state's preference.

Response:

All costs to implement the services requested that are expected to be reimbursed should be included in the first year's budget. The total purchase price should appear in that budget unless the vehicle or equipment is leased or amortized over several years. Reimbursements for depreciation of assets acquired through the State or Federal government are not allowed.

RFP No. HTH 730-2-10
Comprehensive Emergency Medical Services for the County of Kauai
is amended as follows:

Subsection Page

Section 1, Administrative Overview

No Changes

Section 2, Service Specifications

No Changes

Section 3, Proposal Application Instructions

No Changes

Section 4, Proposal Evaluation

No Changes

Section 5, Attachments

Attachment H – Call Volume is added to this section.

Attachment H - Call Volume

Responding Unit (Transported) - Kauai

Date Range: 01/01/2010 - 12/25/2010

Station	Whole year transports	Daily transports
M 20 - Waimea	469	1.31
M 21 - Lihue	1026	2.86
M 22 - Princeville	309	0.86
M 23 - Kapaa	798	2.22
M 24 - Koloa	549	1.53
Not indicated	14	0.04
Total	3165	1.5

Unit Call Volume and transports Responding Unit (Kauai)

Date Range: 01/01/2010 - 12/25/2010

Station	Call volume	Transport Volume	% Transported	Medical cases	% Medical	Trauma cases	% Trauma
M 20 - Waimea	597	469	79%	344	73%	96	20%
M 21 - Lihue	1285	1026	80%	729	71%	250	24%
M 22 - Princeville	544	309	57%	216	70%	88	28%
M 23 - Kapaa	1119	798	71%	579	73%	186	23%
M 24 - Koloa	811	549	68%	394	72%	152	28%
Not indicated	16	14	88%	11	79%	2	14%
Total	4372	3165	72%	2273	72%	774	24%