

State of Hawaii
Department of Health
Adult Mental Health Division

Addendum 1

February 23, 2010

To

Request for Proposals

**RFP No. HTH 420-6-10
Crisis Services - Statewide**

**Proposal Deadline
March 8, 2010**

February 23, 2010

ADDENDUM NO. 1

To

**REQUEST FOR PROPOSALS
Crisis Services - Statewide
RFP No. HTH 420-6-10**

The Department of Health, Adult Mental Health Division is issuing this addendum to RFP No. 420-6-10, Crisis Services - Statewide for the purposes of:

- Responding to questions that arose at the orientation meeting of February 10, 2010 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

Ms. Enid Kagesa
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1256 Punchbowl Street

Responses to Question Raised by Applicants
For RFP No. HTH 420-6-10, Crisis Services - Statewide

- 1. Question:**
Currently we are receiving the Room & Board (R&B) rate for vacant beds, will that still apply?

Answer:
No.
- 2. Question:**
How will the base rate be determined?

Answer:
The rate will be negotiated with the awarded provider based on approved budget expenses.
- 3. Question:**
Will CSM units remain at the current level?

Answer:
There are no planned changes to the number of units assigned to CSM cases.
- 4. Question:**
Currently in Hilo at LCRS, we received an exemption from the personnel requirements due to the rural location of site. It is difficult to recruit and retain MHW level staff and currently use para-professionals, instead of MHWs and some of our RNs do not have appropriate degrees. Will they be “grandfathered” should we receive the award?

Answer:
No. The RFP contains the requirements necessary to staff the LCRS program. Applicants are encouraged to review those requirements and submit their proposals accordingly. Any waivers currently in place are time limited and non-transferable.
- 5. Question:**
All rates for service remain the same, was any consideration give to the rate of inflation and the increase cost associated with running a business in Hawaii?

Answer:
Due to the State’s fiscal situation, the DIVISION is unable to consider increasing rates paid to Providers.

6. Question:

In past housing RFPs, it specifically stated that “meals” are required to be provided. We don’t see it state for the LCRS, but we are assuming it is required, please confirm?

Answer:

Yes, meals and snacks are required per State of Hawaii, Department of Health, Office of Health Care Assurance regulation. This was inadvertently left out of the Scope of Services for the program and will be inserted via addendum.

7. Question:

Is it acceptable to use a license APRN-Rx for the required 24-hour coverage for psychiatry? Currently, APRN-Rx are allowed under the Community-based Case Management contracts and at Maui Memorial Medical Center (Molokini Unit), but not specified in the current contract or the RFP (see page 2-24). Due to the critical shortage of MD psychiatrists, especially in Maui County, allowing 24-hour coverage for Crisis Services is of utmost importance.

Answer:

Yes, the APRN Rx licensed in Behavioral Health may provide services within the scope of their license. This was inadvertently left out of the personnel requirement and will be added in the addendum.

8. Question:

In the current contract Maui, Room and Board reimbursement (\$130 per day per client) guaranteed for eight (8) consumers per day whether the bed is filled or not? Reimbursement for treatment is only provided for beds filled with consumers. The new RFP seems to be silent on this issue. Is it AMHD’s intent to continue with the policy of guaranteeing Room and Board reimbursements in the next contract cycle?

Answer:

No.

RFP No. HTH 420-6-10, Crisis Services – Statewide is amended as follows:

<i>Subsection</i>	<i>Page</i>	
Section 1, Administrative Overview		No Changes
Section 2, Service Specifications		
III. Scope of Work, Service Activities	2-20	The following has been added to the LCRS program: “5.k. Provide each consumer with three (3) meals a day and snacks daily. All food preparation or food provision shall be in accordance with regulations and guidelines of the Department of Health, Sanitation Branch.”
B. Management Requirements, 1. Personnel	2-25	The following has been added to read as follows: “3) In geographic areas with a demonstrated shortage of qualified psychiatrists, an APRN-Rx may assume clinical leadership and responsibility in place of a psychiatrist. When used, the APRN-Rx shall be certified in mental health by the American Nurses Credentialing Center and have minimum of three (3) years of experience working with adults with SPMI.”
Section 3, Proposal Application Instructions		No Changes
Section 4, Proposal Evaluation		No Changes
Section 5, Attachments		No Changes