

State of Hawaii
Department of Health
Adult Mental Health Division

Addendum 2

January 19, 2010

To

Request for Proposals

RFP No. HTH 420-5-10

Specialized Residential Services Program - Statewide

Proposal Deadline
January 22, 2010

January 19, 2010

ADDENDUM NO. 2

To

**REQUEST FOR PROPOSALS
Specialized Residential Services Program - Statewide
RFP No. HTH 420-5-10**

The Department of Health, Adult Mental Health Division is issuing this addendum to RFP No. 420-5-10, Specialized Residential Services Program - Statewide for the purposes of:

- Responding to questions that arose at the orientation meeting of December 29, 2009 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

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Responses to Additional Questions Raised by Applicants
For RFP No. HTH 420-5-10, Specialized Residential Services Program - Statewide

1. Question:

The SRSP RFP consists of 5 different services (SRSP, Medication Management, Joint Recovery Planning, Day Treatment and Aftercare). If we apply for all 5 services and one of the 5 is not awarded does that eliminate our entire proposal? Or will the other 4 services be awarded and the 1 not chosen left out?

Answer:

The Specialized Residential Services Program (SRSP) consists of three (3) distinct services: Specialized Residential Services, Day Treatment, and Aftercare. An applicant may choose to apply for the Day Treatment and Aftercare services only or, for the entire array (Residential, Day Treatment and Aftercare). Providers for the Residential component will be required to provide Day Treatment and Aftercare also. Applicants must clearly state their intent to apply for the entire program (Specialized Residential, Day Treatment and Aftercare) or just the Day Treatment and Aftercare components. Proposals without a clear indication of which components the applicant is applying for will not be awarded a contract.

2. Question:

Also, if we are applying for all 5 services, do we need to do separate budgets (SPOH-H forms) for each service to clearly state our intent?

Answer:

There are three (3) service components included in the SRSP. As noted above, an applicant must clearly state which configuration they are writing for and submit a budget for each service component.

RFP No. HTH 420-5-10, Specialized Residential Services Program – Statewide is amended as follows:

<i>Subsection</i>	<i>Page</i>	
Section 1, Administrative Overview		No Changes
Section 2, Service Specifications		
II. General Requirements, A.12. Financial Requirements	2-12	The first paragraph, second to the last sentence on 12.i. should read as follows: “Reimbursements received by applicants for consumers with third party coverage (including consumers with Medicaid and/or Medicare) will be considered full payment (see Section 2.II.12.g.)”
III. Scope of Work, A. Service Activities	2-20	The second paragraph on 16.e. has been revised to read as follows: “Psycho-educational modules shall be included in the residential rehabilitation programming which focus on development and utilization of the Wellness Recovery Action Plan (“WRAP”) , and success in housing using the AMHD Tenancy Manual, which refers to the ‘Making it Home Participant Workbook November 2007’ and may be accessed from http://amhd.org/About/ClinicalOperations/Housing/Making%20it%20Home%20-%20Participant.pdf .”
Section 3, Proposal Application Instructions		
II. Experience and Capability, C. Quality Assurance and Evaluation	3-6	Paragraph 14 has been revised to read as follows: “14. A description of the steps that the applicant will take to comply with all of the DIVISION’s reporting requirements as specified in Section 2.III.B. 3, 5, and 8. The applicant shall also indicate how it will use the information in the report to improve its services.”
Section 4, Proposal Evaluation		No Changes
Section 5, Attachments		No Changes