

State of Hawaii
Department of Health
Adult Mental Health Division

Addendum 4

October 8, 2009

To

Request for Proposals

RFP No. HTH 420-1-10
Representative Payee Services - Statewide

Proposal Deadline
October 23, 2009

October 8, 2009

ADDENDUM NO. 4

To

**REQUEST FOR PROPOSALS
Representative Payee Services - Statewide
RFP No. HTH 420-1-10**

The Department of Health, Adult Mental Health Division is issuing this addendum to RFP No. 420-1-10, Representative Payee Services - Statewide for the purposes of:

- Responding to questions that arose at the orientation meeting of September 4, 2009 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to Friday, October 23, 2009.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

Ms. Enid Kagesa
Telephone: (808) 586-8287
Facsimile: (808) 586-4745
1256 Punchbowl Street

RFP No. HTH 420-1-10, Representative Payee Services – Statewide is amended as follows:

<i>Subsection</i>	<i>Page</i>													
Section 1, Administrative Overview														
I. Procurement Timetable	1-1	The Procurement Table on page 1-1 has been changed as follows: Note that the Procurement Timetable represents the State’s best estimated schedule. Contract start dates may be subject to the issuance of a notice to proceed.												
		<table><thead><tr><th>Activity</th><th>Scheduled Date</th></tr></thead><tbody><tr><td>Proposal Submittal deadline</td><td>10/23/09</td></tr><tr><td>Final Revised Proposals (optional)</td><td>N/A</td></tr><tr><td>Proposal Evaluation Period</td><td>10/26/09 – 11/06/09</td></tr><tr><td>Notice of Statement of findings and decision</td><td>11/13/09</td></tr><tr><td>Contract start date</td><td>02/01/10</td></tr></tbody></table>	Activity	Scheduled Date	Proposal Submittal deadline	10/23/09	Final Revised Proposals (optional)	N/A	Proposal Evaluation Period	10/26/09 – 11/06/09	Notice of Statement of findings and decision	11/13/09	Contract start date	02/01/10
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Notice of Statement of findings and decision	11/13/09													
Contract start date	02/01/10													
		All references in the RFP to the proposal submittal deadline or other dates are modified to conform with the amended Procurement Timetable.												
Section 2, Service Specifications														
III. Scope of Work, A. Service Activities	2-18	Paragraphs 24 and 25 are added on page 2-18 to read as follows: “24. Services shall be provided for up to 250 consumers, statewide, by the following projected geographic areas: Kauai – 7 Oahu – 162 Maui – 25 Hawaii – 56												

25. The expected length of service for consumers in the representative payee program shall be up to two (2) years.”

Section 3, Proposal Application Instructions

No Changes

Section 4, Proposal Evaluation

No Changes

Section 5, Attachments

No Changes