



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
OFFICE OF YOUTH SERVICES
820 Millilani Street, Suite 817
Honolulu, Hawaii 96813

Haseko Center, 6th Floor Conference Room #2
March 18, 2009
1:30 p.m. – 3:30 p.m.

ORIENTATION MEETING For
RFP#HMS-501-09-04
“Drug & Violence Prevention Activities For At Risk Youth”

AGENDA

- I. Registration – Please provide contact information to ensure you receive any written responses and amendments related to the RFP
- II. Welcome & Introductions
- III. Purpose of Session
- IV. Overview of RFP Sections
 - Section 1 –Administrative Overview
 - Section 2 – Service Specifications
 - Section 3 – POS Proposal Application Instructions
 - Section 4 – Proposal Review and Evaluation
 - Section 5 – RFP Attachments
- V. Responses to Questions

**Please submit all questions on the notecards available for your use. Write one question per card and pass cards to an OYS staff person. The OYS will attempt to answer questions verbally during the orientation but reserves the right to modify or correct any verbal response. The official responses will be provided in a written summary of all questions and answers that will be posted on the SPO website and emailed to each person registered for the Orientation.*

- VI. Next Steps
RFP Contact person: Dixie Thompson
808-587-5718 (phone)
808-587-5734 (fax)
dthompson@dhs.hawaii.gov

Note: Participation in this RFP Orientation is optional and is not required to respond to any subsequent procurement. Neither the OYS nor any interested party attending this meeting has any obligation under the RFP Orientation.