

## **RFP HMS-502-09-01**

### **“Temporary Assistance for Needy Families (TANF) Teen Pregnancy Prevention (Purpose 3) Through Non-School Hours Positive Youth Development Programs For Youth”**

The Department of Human Services (DHS), Benefit, Employment and Support Services Division (BESSD) in collaboration with the Office of Youth Services (OYS), is requesting proposals from qualified applicants to provide the services listed above and further described in the attached Request for Proposals (RFP). The RFP provides information to assist applicants in the preparation of program plans and budget. One (1) original and three (3) copies of the proposal shall be mailed and postmarked by the United States Postal Service (USPS) on or before midnight, Hawaii Standard Time (H.S.T.) March 18, 2009 or hand delivered no later than **4:30 p.m., Hawaii Standard Time (HST), on Wednesday, March 18, 2009**, at the drop-off site designated on the Proposal Mail-in and Delivery Information Sheet.

**All prospective applicants are encouraged to attend the orientation for "RFP HMS-502-09-01" scheduled for Wednesday, February 18, 2009 from 1:00 p.m. to 3:00 p.m., HST, at Haseko Center, 820 Mililani Street, 6th Floor, Conference Room 2, Honolulu, Hawaii. Arrangements have just been made so that the orientation will also be accessible via video conferencing on the islands of Kauai, Maui, and Hawaii.**

Please see the list below for Video Conference Center sites on the neighbor islands. If there are any questions, please contact the RFP contact person, Merton Chinen, Office of Youth Services, 820 Mililani Street, Suite 817, telephone: (808) 587-5700 or (808)587-5712, fax: (808) 587-5734, e-mail: [mchinen@dhs.hawaii.gov](mailto:mchinen@dhs.hawaii.gov)

**Attendees are encouraged to arrive at the video conference sites 10 minutes before the start time in order to sign in for the session.**

#### **Kauai:**

Department of Human Services  
Benefit, Employment and Support Services Division  
Dynasty Court Building  
4473 Pahee Street, Suite G  
Lihue, Hawaii  
Ph: 241-3662

#### **Maui:**

Department of Human Services  
Benefit, Employment and Support Services Division  
Waiehu Business Center  
270 Waiehu Beach Road, Suite 107  
Wailuku, Hawaii  
Ph: 243-5871

#### **Hilo:**

Department of Human Services  
Benefit, Employment and Support Services Division  
Kinoole Shopping Plaza  
1990 Kinoole Street, Suite 108  
Hilo, Hawaii  
Ph: 981-2753

#### **Kona:**

Department of Human Services  
Benefit, Employment and Support Services Division  
Kona Center  
75-5722 Hanama Place, Room 1105  
Kailua-Kona, Hawaii  
Ph: 327-4765

Inquiries regarding this RFP should be directed to the RFP contact person, Merton Chinen, Office of Youth Services, 820 Mililani Street, Suite 817, telephone: (808) 587-5700 or (808)587-5712, fax: (808) 587-5734, e-mail: [mchinen@dhs.hawaii.gov](mailto:mchinen@dhs.hawaii.gov).

Please note that participation in this RFP Orientation Meeting is optional, and is not required in order to respond to any subsequent procurement by the OYS. Neither the OYS nor the interested party has any obligation under this RFP Orientation. Written questions should be submitted by February 25, 2009 to the RFP Contact person to receive written responses from the OYS by March 6, 2009.

link to SPO website information and RFP: <http://hawaii.gov/spo2/health/rfp103f/detail.php?rfpID=653>