

**STATE OF HAWAII  
Department of Health  
Alcohol and Drug Abuse Division**

**HTH 440-1-16  
Community-Based Adolescent Outpatient Substance Abuse Treatment  
Services**

**ADDENDUM #1  
July 13, 2007**

The following are corrections and additions to RFP 440-1-16, Community-Based Adolescent Outpatient Substance Abuse Treatment Services.

**Cover Pages:**

Page 2.

1. Under III. APPLICATION DEADLINE: Change the date of the deadline from July 20, 2007 (all 5 instances) to July 31, 2007.
2. Under V. QUESTIONS: change the date for a written response from the State by July 6, 2007 to July 13, 2007.

Page 3.

PROPOSAL MAIL-IN AND DELIVERY INFORMATION SHEET  
Change the date of the deadline from July 20, 2007 (all 5 instances) to July 31, 2007.

**Section 1. Administrative Overview:**

Page 1-1.

I. Procurement Timetable. Change the State purchasing agency's response to applicants' written question from July 6, 2007 to July 13, 2007.  
Change the Proposal submittal deadline from July 20, 2007 to July 31, 2007.

Page 1-4.

Under VII. Submission of Questions: Change State agency responses to applicant written questions will be provided by July 06, 2007 to July 13, 2007.

**Section 2. Service Specifications**

Page 2-3.

Under **D. Description of target population to be served.** Add The income of clients eligible for treatment cannot exceed three hundred percent (300%) of the poverty level for Hawaii as defined by current Federal Poverty Level Standards.

Page 2-8.

Under **E. Single or multi-term contracts to be awarded.** 1. Delete “or two years” and add “year” at the end of the paragraph to read as follows:

The contract will be for one or two years depending on such factors as the fiscal soundness of the APPLICANT and/or the APPLICANT’S history with the Alcohol and Drug Abuse Division in providing services as specified in this RFP or similar services with an option for renewal of one year.

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**8. Under Pricing structure or pricing methodology to be used.** Add or by Performance at the fixed rates in accordance with the Alcohol and Drug Abuse Division treatment contract rates. Actual expenditure may also be used in combination with the Performance rate of reimbursement. If the combination option is used, the applicant must provide a narrative justification for the anticipated actual expenditure as well as submit appropriate budget justification forms. The proposal budget shall be prepared in accordance with Chapter 103F, HRS, Cost Principles. Budget line items are subject to review, approval, and acceptance by the state purchasing agency. To the sentence which begins, “For community-based adolescent outpatient substance abuse treatment services, the method of pricing shall be reimbursement by actual expenditure.”

Page 2-18.

**9. Under Unit of service and unit rate.**

Delete “not applicable for this RFP since the method of payment is actual expenditure.” and Add,

- a) Intensive Outpatient Substance Abuse Treatment:
  - 1) The unit of performance shall be a **per diem**. The APPLICANT may bill by quarter hour (15 minute) increments in excess of one (1 hour).
  - 2) The rate shall be ONE-HUNDRED TWENTY DOLLARS (**\$120**) per day which shall include a minimum of three (**3**) hours per day face-to-face individual, group, and/or family sessions.
  - 3) The maximum reimbursement shall be SIX-HUNDRED DOLLARS (**\$600**) per week, preferably in blocks of three hours of treatment per day.
  - 4) The maximum length of stay shall be determined by applying ASAM criteria.
- b) Outpatient Substance Abuse Treatment:
  - 1) The unit of performance is sixty (60) minutes. The APPLICANT may bill by quarter hour (15 minute) increments in excess of 30 minutes.

2) The rates shall be:

(a) EIGHTY-FIVE DOLLARS (\$85) for a sixty (60) minute **individual** activity per client. Clients shall receive a minimum of **one (1) hour** of individual counseling per month.

(b) FIFTY-THREE DOLLARS (\$53) for a sixty (60) minute **group** activity per client.

(c) EIGHTY-FIVE DOLLARS (\$85) for sixty (60) minute **family** counseling activity.

3) Reimbursable activities shall consist of face-to-face individual sessions including screening, assessment, treatment planning, and counseling; and group sessions including process, task, education, skill building, and recreation groups; and family counseling. The APPLICANT can bill only for screenings that result in a client's admittance into the Outpatient Program.

4) The maximum hours of service shall be determined by applying ASAM criteria.