

State of Hawaii
Department of Health
Alcohol and Drug Abuse Division
Program Development Services Office

Addendum 2
Dated October 6, 2006
to Request for Proposals
RFP HTH 440-8-4
Substance Abuse Prevention Services:
“Enforcing Underage Drinking Laws” Program
Dated September 29, 2006

1. The following typographical errors were noted:
 - Page 2-2, last bullet on page: the word “are” lacks an “r.”
 - Page 2-5, D. Single or multiple contracts to be awarded: The incorrect box is checked. The paragraph should read “ Single Multiple Single & Multiple.”
 - Page 2-8, Required Program Reports, first bullet: the paragraph should read “...and EUDL Progress Report (see Section 5, Attachment C-3). “ The word “Section” was plural in the RFP.
 - Page 3-6: second bullet, number 1): the last word in the paragraph should be “outcomes.”
 - Page 4-6: c. The Applicant’s Product or Approach, fifth bullet, should read “...county coalitions in implementing Promising and/or Best Practices.” The word “implementing” lacked a second “e.”
2. The web-based RFP was missing Attachments C-3 and C-4. The attachments are included in this addendum.
3. Management Requirements (Attachments E-1, E-2, and E-3) will be replaced. The correct attachments are included in this addendum.
4. Due to the unusual funding period of the RFP, the due dates for the Required Program Reports, page 2-9 of the RFP, are amended as follows:

Contract Period	Reports Due By
NTP to February 28	March 15
March 1 – May 31	June 15
Year-End Report	July 15

In the event the contract is extended for a second contract period, the following report schedule shall be followed:

Contract Period	Reports Due By
June 1 – August 31	September 15
September 1 – November 30	December 15
December 1 – Feb. 28	March 15
March 1 – May 31	June 15
Year-End	July 15

5. The intent of the following sentence (found in the second bullet on page 3-6 of the RFP) is clarified. The sentence reads: “Timely completion of the community needs assessment and strategic plan will be critical in demonstrating results within the performance period.” This does not refer to a “community needs assessment” that usually is construed as focus groups, surveillance, or similar methodologies. It is expected that the applicant will describe in their proposal how they will periodically assess their progress in meeting performance measures (such as changes in policies, regulations, statutes, etc.) and in reducing underage drinking problems identified in the baseline data (referenced in the second bullet on page 2-3 of the RFP).