

State of Hawaii
Health
Department of Health
Office of Planning, Policy and Program Development

Addendum 2

July 28, 2006

To

Request for Proposals

HTH 595-07-01

Urgent & Extended Hours Medical Care in West Maui

July 28, 2006

ADDENDUM NO. 2

To

**REQUEST FOR PROPOSALS
Urgent & Extended Hours Medical Care in West Maui
RFP No. HTH 595-07-01**

The Department of Health, Office of Planning, Policy and Program Development, is issuing this addendum to RFP No. HTH 595-07-01, Urgent & Extended Hours Medical Care in West Maui for the purposes of:

Amending the RFP.

The proposal submittal deadline:

is not amended.

Attached is (are):

A summary of the questions raised and responses for purposes of clarification of the RFP requirements.

Amendments to the RFP.

Details of the request for final revised proposals.

If you have any questions, contact:

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RFP No. HTH 595-07-01, Urgent & Extended Hours Medical Care in West Maui is amended as follows:

	<i>Subsection</i>	<i>Page</i>	
Section 1, Administrative Overview			
	No changes		
Section 2, Service Specifications			
	Item I, Introduction, Subsection A, Overview, purpose or need	2-1	Second sentence under the first paragraph is amended to correct a typographical error and should read as follows: "The area lacks twenty-four hour, seven days-a-week, urgent and extended hours medical care."
Section 3, Proposal Application Instructions			
	No changes		
Section 4, Proposal Evaluation			
	No Changes		
Section 5, Attachments			
	No Changes		

The following is a summary of questions raised and the State's responses for purposes of clarification of the RFP requirements.

1. Question: Is a formal written certification required in order to comply with Item VIII.D. - Wages and Labor Law Compliance on page 1-5 of the RFP?

State's Response: No, a formal written certification is not required. However, by submitting a proposal, applicants are in fact certifying that they are in compliance with section 103-55, HRS.

2. Question: The agreement with our subcontractor in terms of cost for services will be on an "all inclusive single unit rate" basis and not ala carte. To clarify, since the hours of operation are predefined and set, we will negotiate a per hour cost of service. The composition of the cost per hour will be determined on the basis of hours to be worked by each staff person to include an MD, medical assistant, xray tech, security and receptionist. Their wages are also predefined. Therefore, the cost equation will be: hours of operation per month x unit hourly rate (personnel

only) = cost of services. This approach will greatly simplify the accounting for everyone. Please let me know if there is any concern in utilizing this methodology.

State's Response: This methodology is acceptable, however the basis for the calculation of the unit of service (cost per hour) should be provided in the proposal application and must be approved by the State.