

STATE OF HAWAII  
DEPARTMENT OF EDUCATION  
PROCUREMENT and CONTRACTS BRANCH  
March 11, 2016  
**ADDENDUM A**  
TO  
REQUEST FOR PROPOSALS  
RFP F16-083  
FOR THE PROVISION OF SCHOOL BASED BEHAVIORAL HEALTH SERVICES  
ON THE ISLAND OF KAUAI FOR THE  
HAWAII DEPARTMENT OF EDUCATION (HIDOE)

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Pursuant to Section 1.8 of the original solicitation the following **answers** are hereby provided and incorporated into the RFP:

**Q1:** Who are the current vendors providing these services?

**A1: Please review the following link, filter by “Department” and search for the title “School Based Behavioral Health Services for the Island of Kauai”:**

[http://gpcprod.spo.hawaii.gov/spo2/health/contracts/search\\_results\\_public.php?sort=Mg=&sorte=7b93df1ddd070ffda5e214dd67221b4c&fyearID=MTM=&fyearIDe=17553ead924fcfa2284bee459724fed9](http://gpcprod.spo.hawaii.gov/spo2/health/contracts/search_results_public.php?sort=Mg=&sorte=7b93df1ddd070ffda5e214dd67221b4c&fyearID=MTM=&fyearIDe=17553ead924fcfa2284bee459724fed9)

**Q2:** What is the current billing rate for these services?

**A2: Please review the solicitation, Section 2.5 Compensation and Method of Payment for further information.**

**Q3:** What is the estimated number of hours per week/year?

**A3: Based on need, however services are anticipated to be delivered over twelve months for 30 – 40 hours per week. The HIDOE has an extended school year and service a population of students and families throughout the year.**

**Q4:** What is the anticipated number of Psychologists needed for these services?

**A4: Based on need.**

**Q5:** Can we submit sample resumes representative of the type of candidates we would present?

**A5: NO.**

**Q6:** Can licenses and certificates be submitted upon approval of candidates and interview?

**A6: NO.**

**Q7:** Are on call services needed? If so, when and how often (if applicable)?

**A7: NO.**

**Q8:** How many references are required for this solicitation as described in Section 3.2, Experience and Capability (B)?

**A8: Current copies of the resumes or curriculum vitae and copies of licenses or certificates for all personnel Applicant intends to base the response on shall be submitted with the proposal. Please refer to the solicitation, Section 3.3 Project Organization and Staffing for further information.**

**Q9:** Is Attachment C, “Wage Certificate” to be included with our response?

**A9: YES.**

**Q10:** Are your current vendors able to meet your staffing needs? Are you satisfied with their service delivery?

**A10: YES.**

**Q11:** Does the HIDOE have any Psychological Services compensatory time to make-up?

**A11: NO.**

**Q12:** Will therapists have access to internet capabilities/computers at the HIDOE?

**A12: YES.**

**Q13:** Are orientation sessions/teacher in-service days billable?

**A13: NO.**

**Q14:** Does the district reimburse the contracting company separately for mileage for travel between school sites?

**A14: NO.**

**Q15:** What is the typical caseload for therapists?

**A15: Therapists offer island wide support to fifteen (15) public schools and five (5) Charter Schools. Therapists may be assigned between one to three schools and may carry up to 50 cases.**