

State of Hawaii
Department of Public Safety
Corrections Division
Corrections Program Services Division

Addendum A

November 30, 2015

to

Request for Proposals RFP No.: PSD 16-CPS/SA-12

**Residential Treatment Services For Female
Offenders**

November 30, 2015
ADDENDUM NO. A

To

REQUEST FOR PROPOSALS
RFP No.: PSD 16-CPS/SA-12
Residential Treatment Services For Female Offenders

The Department of Public Safety, Corrections Program Services Division, Substance Abuse Services Office is issuing this addendum to RFP Number PSD 16-CPS/SA-12, Residential Treatment Services For Female Offenders for the purposes of:

- Responding to questions that arose at the orientation meeting of November 20, 2015 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

Contact person's name: Marc S. Yamamoto
Contact phone: (808) 587-1215

Contact e-mail address: marc.s.yamamoto@hawaii.gov
Contact address: Department of Public Safety
ASO-PC
919 Ala Moana Boulevard, Room 413
Honolulu, Hawaii 96814

Responses to Question Raised by Applicants
For RFP No.: PSD 16-CPS/SA-12, Residential Treatment Services For Female
Offenders

Question No. 1: Page 2-2 (description of service goals section) and on Page 2-6 "Screening" includes reference to an instrument that measures risk of re-offending...is this the LSI-R?

Response No. 1: The chosen instrument used by the Department of Public Safety to screen for Risk is the LSI-R.

Question No. 2: In reference to the Bridge Program, do the majority of the current program participants go through the Bridge program?

Response No. 2: No. Current numbers indicate that the majority of participants do not go through the Bridge program. The Bridge program is an option for participants that complete the TC program and are the preferred choice (space available).

Question No. 3: What WCCC staff are available through the current treatment milieu in addition to contracted TC counselors?

Response No. 3: Since the TC participant is an inmate at WCCC, the participant and provider will have access to WCCC staff which will include but not limited to Adult Correction Officers, Program Supervisors, Bridge Staff, Case Managers, and Offender Services Supervisor.

Question No. 4: What approximate percentage of the current program participants have dual diagnosis (mental health issues in addition to substance abuse)?

Response No. 4: The population may fluctuate from time to time and each individual is different. It is possible that 50% or more of the population may at any given time may be dual diagnosed. This may fluctuate with the change in population.

Question No. 5: Are aftercare services in the community...offered at the treatment center's "office" included as a billable service under this solicitation? Will the same TC staff/counselors be expected to perform these services in the community or can

they be other counselors employed by the contracted provider?

Response No. 5: Yes. Aftercare services can be provided at the treatment center's "office" outside of the facility and be billable. The "same" counselors need not provide the aftercare services. As long as the parties providing the services meets the RFP requirements under Management- Personnel. However, this may also depend on the facility and the facility's preference for aftercare to be conducted within the facility due to furlough status.

Question No. 6: Just to confirm if this solicitation is a fee for service will letter "b" on page 2-11 related to "expenditure reports" and letter "d" on page 2-12 related to "quarterly expenditure reports" be omitted?

Response No. 6: To be answered in a future addendum by 12/4/2015.

Question No. 7: Do all 50 beds of Kaala Housing typically remain occupied through the year?

Response No. 7: For the great majority of the time, all 50 beds are occupied throughout the year.

Question No. 8: What space is available in Kaala Housing for vendor staff offices (i.e. number of office spaces) and client hard copy records storage? Will there be consideration for use of electronic health records (i.e. use of laptop and hotspot by vendor staff to access internet based electronic health records)?

Response No. 8: To be answered in a future addendum by 12/4/2015.

Question No. 9: Does the \$422,000.00 per year for this solicitation include operating expenses for Kaala Housing inmates (i.e. electricity, water, meals, etc.) or is this designated amount mainly for the 6 specified staff to provide treatment services?

Response No. 9: To be answered in a future addendum by 12/4/2015.

Question No. 10: If the contract is a fee for services must we report the following?

On page 2-11 7b. It states that monthly reports detailing expenditures and operational activities must be submitted to the Department.

Response No. 10: To be answered in a future addendum by 12/4/2015.

Question No. 11: On page 2-12 7d. It states that a quarterly line item expenditure report must be submitted no later than 30 days after the close of each fiscal quarter.

Response No. 11: To be answered in a future addendum by 12/4/2015.

Question No. 12: Will there be a unit rate allowed for the job development listed on page 2-8?

Response No. 12: To be answered in a future addendum by 12/4/2015.

Question No. 13: Will performance outcomes measurements be submitted electronically? Page 2-11, 4.

Response No. 13: To be answered in a future addendum by 12/4/2015.