

State of Hawaii
Department of Human Services
Office of Youth Services

Addendum 1

September 18, 2015

To

Request for Proposals

RFP No. HMS 501-16-03

**RFP Title: Wraparound Program For Youth In
The Hawaii Juvenile Justice System**

Date Issued: September 18, 2015

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ADDENDUM NO. 1

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REQUEST FOR PROPOSALS
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The Hawaii Juvenile Justice System

RFP No. HMS 501-16-03

The Department of Human Services, Office of Youth Services is issuing this addendum to RFP No. HMS 501-16-03, "Wraparound Program For Youth In The Hawaii Juvenile Justice System" for the purposes of:

- Responding to questions that arose at the orientation meeting of September 4, 2015 and written questions subsequently submitted in accordance with Section 1.1, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <new date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

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RFP HMS 501-16-03

“Wraparound Program For Youth In The Juvenile Justice System”

QUESTIONS AND ANSWERS

The following are responses to the written questions submitted either at the RFP Orientation Session or received in writing by September 11, 2015, as specified in Section 1 of the RFP.

Q1. How will this RFP interact/integrate with other services going on in the community? Is this replacing other services? There is a concern it doesn't duplicate or complicate services.

A. The major focus of the wraparound process is to pull together agencies already serving the youth and family as well as persons who are natural supports to the family. The wraparound team's purpose is to determine what types of services and supports are needed, and to coordinate the delivery of those supports and services outlined in the individualized coordinated wraparound care plan for the youth and family. OYS has various other contracts with providers for an array of services that could be possible options from which the team can select. Other services and supports outside this array will also be accessed as needed to assure the wraparound plan is carried out and services are coordinated and aligned.

Q2. Does this (RFP) include peer mentoring for youth?

A. Youth peer mentoring is not required for this RFP but may be an option outlined in the applicants' proposal. Applicants are encouraged to be creative and collaborative with the community to provide access by the wraparound team if a youth peer mentor is included.

Q3. Clarify what wraparound services means for this RFP/service population?

A. Wraparound is an interagency collaborative team planning process that is family centered and guided; provides care unconditionally; is culturally and linguistically competent; strengths based, creative and individualized. The Wraparound process mobilizes and coordinates formal, natural and community services or supports to meet the

unique and underlying needs of youth who are at risk and their families. Wraparound is not a service but a process of developing an individualized plan for services and supports to youth and their parents who are involved with a wraparound team.

- Q4. How will this RFP and vision of a coordination committee interact with the CWS wraparound project?
- A. **OYS is exploring different options, such as establishing a smaller committee to deal with crisis, barriers or other situations that inhibit the wraparound team in providing appropriate services to a youth referred to or already involved in the wraparound process. Another possible option is the creation of the “Aloha Response Team” that will work to resolve any interagency issues so that court deadlines can be met or that appropriate supports and services can be provided as soon as feasible. Members of this team may include staff from Child Welfare Services (CWS), Probation, OYS, Hawaii Youth Correctional Facility, Department of Health, Department of Education and the Family Court. When appropriate, staff from other state agencies or provider organizations will assist the Aloha Response Team in resolving issues or situations that may pose barriers to providing appropriate supports or services to a youth or family involved in the juvenile justice system. The Aloha Response Team may also report to the Wraparound Hawai’i Committee so that policies and procedures may be developed through this committee or any other appropriate Hawaii State committee that will help prevent or resolve systems’ barriers. Also since many youth involved with the juvenile justice system have a history with CWS there will naturally be direct communications between OYS, the wraparound provider organization and CWS so that the wraparound plans will accurately reflect this history of the youth and provide insight into the youth’s and parents’ underlying or unmet needs.**
- Q5. OYS has other projects going on with wraparound, so how will they interact with Parent Partners or Navigators.
- A. **The contract OYS currently has with Hawaii Families as Allies will provide the Parent Partners for the Wraparound teams that the successful applicant will facilitate. The Navigator is a staff position provided by the successful applicant to coordinate the various services and supports that are outlined in the Wraparound Team’s plan.**
- Q6. What is Flex Funding or flexible funding?
- A. **Flex funds will be a minimum of 5% or \$15,000 of the estimated contract award amount of \$300,000. These funds are used to obtain**

special services, supports or related items for a youth and family that will help them obtain or reach the goals and objectives set forth in their wraparound plan. This fund will be used when there is no other way of paying for the desired items, services or supports. Guidelines on use of these funds will be developed by OYS and the successful applicant.

Q7. How much should be budgeted for training?

A. **The amount will vary according to the applicant's background and experience with wraparound and prior training that the applicant's staff have had regarding wraparound. So it will be up to the applicant to determine the amount of funding it should designate for training and technical assistance. OYS has contracted for wraparound training by a national expert in the field of wraparound so some funds will be available through OYS for training.**

Q8. What is the average length of time family are involved in the wraparound process?

A. **There is no average length of time established currently since this is a new service for the juvenile justice population. However other states have found that most families are involved in the wraparound process from 18 months to three years. Some families have successfully completed the wraparound program in as little as 9 months other much longer. It should be noted that when families are initially involved in wraparound the frequency of wraparound team meetings is high and preliminary work with the youth and family is intensive. After the family has been involved with wraparound for a few months or more the intensity and number of meetings will likely decrease.**

Q9. Is there a current provider of services and if so who is the provider? Can you provide the most recent performance/outcome measurements achieved as listed on page 2-19 of the RFP?

A. **This is a new RFP for the service. Various community-based agencies have participated in various aspects of providing wraparound services for youth in both the juvenile justice and child welfare systems of care. Since this is a new service for juvenile justice there are no outcomes or performance measures available.**