

State of Hawaii  
Department of Public Safety  
Corrections Program Services  
Substance Abuse Program

## **Addendum A**

**May 22, 2015**

**To**

**Request for Proposals**

**RFP No. : PSD 15-CPS/SA-19**

**Correctional Work Furlough and Halfway House  
Program for Women Inmates on Oahu**

May 22, 2015

**ADDENDUM NO. A**

To

**REQUEST FOR PROPOSALS  
RFP No. : PSD 15-CPS/SA-19  
Correctional Work Furlough and Halfway House Program for Women Inmates  
on Oahu**

The Department of Public Safety, Corrections Program Services Division, Substance Abuse Services Office is issuing this addendum to RFP Number: PSD 15-CPS/SA-19, Correctional Work Furlough and Halfway House Program for Women Inmates on Oahu for the purposes of:

- Responding to questions that arose at the orientation meeting of May 8, 2015 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to **June 3, 2015**.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

Contact person's name: Marc Yamamoto  
Contact phone: (808) 587-1215  
Contact e-mail address: marc.s.yamamoto@hawaii.gov  
Contact address: 919 Ala Moana Boulevard, Room 413  
Honolulu, Hawaii 96814

Responses to Question Raised by Applicants  
For RFP No.: PSD 15-CPS/SA-19  
**Correctional Work Furlough and Halfway House Program for Women Inmates  
on Oahu**

- 1. The proposal application checklist (Attachment A) indicates a "Cost Proposal (Budget)" is required as part of this submission. Is this a form in addition to the required budget forms (SPO-H205, 205A, 206A, 206B, 206F)?**

Response: No, the "Cost Proposal (Budget)" is not an additional form. The "X" next to it on the checklist is in error. It is the header for the itemized forms below.

- 2. Is there an allowable indirect/OH rate - or should these expenses be itemized in the budget?**

Response: The bed day rate should include all expenses. The amount of the bed rate should be proposed by the vendor based on the all of the costs associated with providing the service.

- 3. Are there predetermined amounts for cost per bednight and cost per meal?**

Response: The bed day rate should be all inclusive.

- 4. Are there provided forms for outcomes, as listed in the sample table of contents - or do we create our own outcomes monitoring and reporting forms?**

Response: There are no forms provided. Vendor should submit a sample form for approval prior to first report.

- 5. From the RFP, it appears that DPS covers the cost of the PREA audit. What would we need to budget for on this line item, if anything?**

Response: PSD will pay travel cost for an auditor.

- 6. Regarding women-specific programming, what are the high-priority issues that DPS would like addressed?**

Response: For gender responsive programming we would like the vendor to have the ability to take a trauma informed approach to all of the services they offer or refer out to. We would also like to see the following addressed: family reunification issues including primary child care responsibility issues as they women prepare to return home, assistance with understanding how to identify, seek, and maintain healthy relationships. In addition, how to develop a healthy lifestyle that includes self-care as well as caring for others, including exercise, healthy diet and how to plan for and prepare healthy nutritious meals, etc.