

State of Hawaii
Department of Public Safety
Corrections Program Services
Substance Abuse Program

Addendum A

May 22, 2015

To

Request for Proposals

RFP No. : PSD 15-CPS/SA-09

**Cognitive Behavioral Therapy for General
Population Moderate to High Risk Inmates at
Halawa Correctional Facility**

May 22, 2015

ADDENDUM NO. A

To

**REQUEST FOR PROPOSALS
RFP No. : PSD 15-CPS/SA-19
Cognitive Behavioral Therapy for General Population Moderate to High Risk
Inmates at Halawa Correctional Facility**

The Department of Public Safety, Corrections Program Services Division, Substance Abuse Services Office is issuing this addendum to RFP Number: PSD 15-CPS/SA-09, Cognitive Behavioral Therapy for General Population Moderate to High Risk Inmates at Halawa Correctional Facility for the purposes of:

- Responding to questions that arose at the orientation meeting of May 4, 2015 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to **June 2, 2015**.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

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Responses to Question Raised by Applicants
For RFP No.: PSD 15-CPS/SA-09
**Cognitive Behavioral Therapy for General Population Moderate to High Risk
Inmates at Halawa Correctional Facility**

The following are responses to questions received:

Question No. 1: On Page 2-3 of the solicitation in item 11 it is stated that PSD “may withhold from inspection by the inmate...all confidential progress reports, assessment reports and treatment recommendations provided by the Service Provider”. How does this affect important documents for inmate services, including completion certificates, that contain critical “need to know” data for outside parties like the Parole Board?

Response No. 1: Presently researching this item.

Question No. 2: On Page 2-5 of the RFP in the second paragraph it is stated: “We also estimated one 15 minute individual session for each inmate for each week of the program”. Will the vendor be allowed flexibility in assigning a requisite amount of time for these sessions considering the different needs of inmates for the service?

Response No. 2: Yes. Some will need more individual time and some may not need any or very little.

Question No.3: On Page 2-9 compensation is based on “unit rates per staff hour of service”. For total clarification, this means payment per session hour, NOT payment per inmate per hour. Is this correct?

Response No.3: Yes payment for the hour of service provided by the vendor, not per inmate.

Question No. 4: In Addendum B on Page V, Question 8 is answered by saying “The funding is actually FY15 monies which will be encumbered by 6/30/14”. Since that date has long past, does the funding still cover this initiative?

Response No. 4: The funds were encumbered in FY 15 but will be spent in FY 16.