

March 26, 2014

REQUEST FOR PROPOSALS

PSYCHIATRIC SERVICES

RFP No: RFP F14-031

The Department of Education (the “**DOE**” or the “**Department**”), School Based Behavioral Health Services Section (“**SBBH**”) is requesting proposals from qualified applicants to provide psychiatric diagnostic and medication evaluations, school consultation and medication intervention services to eligible students who are in need of such services. Services should combine mental and behavioral health interventions that result in educational benefit and are designed to assist students to effectively access the general education curriculum. The contract term will be from July 1, 2014, through and including June 30, 2015. Multiple contracts may be awarded under this request for proposals.

Copies of this Request for Proposals (“**RFP**”) may be obtained at the DOE Procurement and Contracts Branch, Waipahu Civic Center, 94-275 Mokuola Street, Rm. 200, Waipahu, Hawaii 96797 or downloaded from the Hawaii State Procurement Office (“**SPO**”) website.

Proposals shall be mailed, postmarked by the United States Postal Service on or before April 25, 2014, and received no later than 10 days from the submittal deadline. Hand delivered proposals shall be received no later than 4:30 p.m., Hawaii Standard Time (HST), on April 25, 2014, at the drop-off sites designated on the Proposal Mail-in and Delivery Information Sheet. Proposals postmarked or hand delivered after the submittal deadline shall be considered late and rejected. There are no exceptions to this requirement.

The DOE will conduct an orientation on April 3, 2014 from 3:00 p.m. to 4:30 p.m. HST, at OCISS Annex 475 22nd Avenue Building 264a Kokohead, Honolulu, Hawaii 96816. All prospective applicants are encouraged to attend the orientation.

The deadline for submission of written questions is 2:00 p.m., HST, on April 4, 2014. All written questions will receive a written response from the State on or about April 9, 2014.

Inquiries regarding this RFP should be directed to John Kagehiro, DOE Procurement and Contracts Branch (“**PCB**”) at 94-275 Mokuola St, Rm. 200, Waipahu, Hawaii 96797, telephone: (808) 675-0130, email: john_kagehiro@notes.k12.hi.us.

KATHRYN S. MATAYOSHI
SUPERINTENDENT

Procurement Notice Posted on March 26, 2014