

March 21, 2014

REQUEST FOR PROPOSALS

MENTAL HEALTH SUPPORT FOR HOMELESS CHILDREN AND FAMILIES

RFP NO. 460-14-05

The Department of Health, Child and Adolescent Mental Health Division, is requesting proposals from qualified applicants to provide mental health support services to homeless children and their families. For purposes of this RFP, Homeless children are defined as any person up to eighteen (18) years of age, who lack a fixed, regular and adequate nighttime residence. These include those who live in motels, hotels, beaches or camping grounds due to the lack of alternative adequate accommodations, are in other temporary living situations, or are sharing the housing of others; and Rural is defined as outside urban Honolulu.

CAMHD is seeking to fund one project designed to enhance and complement existing services. Applicants are encouraged to propose projects that address the mental health needs of existing service populations. Proposals which leverage resources and propose cost-efficient strategies will be favorably reviewed. Services may include the provision of mental health services, addressing immediate needs, coordination of services, linkages to medical/dental/health services, and support services. The proposed contract term will be from September 1, 2014 through June 30, 2015 and renewable for additional twelve (12) month terms. One contract to be awarded under this request for proposals.

Proposals shall be mailed and postmarked by the United State Postal Service on or before April 30, 2014, or hand delivered no later than 3:30 p.m., Hawaii Standard Time (HST), on April 30, 2014, at the drop-off site designated on the Proposal Mail-in and Delivery Information Sheet. Proposals postmarked or hand delivered after the submittal deadline shall be considered late and rejected. There are no exceptions to this requirement.

The Child and Adolescent Mental Health Division will conduct an orientation on March 31, 2014 from 1:00 p.m. to 3:00 p.m. HST, at 3627 Kilauea Avenue, Room 101, Chief's Conference Room, Honolulu, Hawaii. All prospective applicants are encouraged to attend the orientation.

The deadline for submission of written questions is 3:30 p.m., HST, on April 7, 2014. All written questions will receive a written response from the State on or about April 10, 2014.

Inquiries regarding this RFP should be directed to the RFP contact person, Mr. John MacDonald, Contract Management Specialist, at 3627 Kilauea Avenue, Honolulu, Hawaii 96816, telephone: (808) 733-9338, fax: (808) 733-8375, e-mail: john.macdonald@doh.hawaii.gov