

State of Hawaii  
Department of Human Services  
Division of Vocational Rehabilitation  
Staff Services Office

## **Addendum Number 1**

**December 24, 2013**

**To**

**Request for Proposals**

**RFP No. HMS 802-15-02**  
**Rehabilitation Technology (RT) Services for**  
**VR Consumers**  
December 2, 2013

December 24, 2013

**ADDENDUM NO. 1**

To

**REQUEST FOR PROPOSALS  
Rehabilitation Technology (RT) Services for VR Consumers  
RFP No. HMS-802-15-02**

The Department of Human Services, Division of Vocational Rehabilitation, Staff Services Office is issuing this addendum to RFP Number HMS-802-15-02, Rehabilitation Technology (RT) Services for VR Consumers for the purposes of:

- Responding to questions that arose at the orientation meeting of December 13, 2013 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

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Responses to Question Raised by Applicants  
For RFP No. HMS-802-15-02  
Rehabilitation Technology (RT) Services for VR Consumers

1. **Please clarify whether DVR has any requirement that the demonstration have devices from a variety of vendors or whether the demonstration can be limited to products that the contractor represents and/or receives commissions or other compensation outside of the contract for the placement of such devices.**

Response: DVR has no requirements on the demonstration of products.

2. **Please clarify the following:**
  - a. **Is the price quoted the retail price, or the wholesale price that would be paid by the contractor as a vendor of the product?**
  - b. **If the contractor could receive a commission or other compensation on the sale of the assistive technology device, is the price quote reduced by the amount of the compensation received if that device is selected.**

Response: Awardee(s) of this contract must comply with the Cost Principles for HRS Chapter 103F and OMB Circular A-87.

- c. **What information would DVR require from the contractor to justify that the recommendation was not influenced by an existing business relationship with the device manufacturer or by any financial compensation that would be received by the contractor if the device is selected.**

Response: See RFP 2.4(A)(2)(c), 2.4(A)(3), 2.4(A)(5), 2.4(A)(6), 2.4(A)(7), 2.4(A)(12).

3. **Please clarify whether, in order to allow the individual to make an informed choice, it is necessary for the contractor to disclose that they represent the manufacturer of the device and/or may receive financial compensation if such devices are selected.**

Response: It is not necessary for the contractor to disclose that they represent the manufacturer of the device and/or may receive financial compensation if such devices are selected.

4. **Please explain how the actual expenditure is determined when a contractor would receive commission, rebate, or other financial compensation after the**

**item has been purchased? Is the actual expenditure required to be reduced by the commission, rebate or other financial compensation that is received after the device is purchased?**

Response: Awardee(s) of this contract must comply with the Cost Principles for HRS Chapter 103F and OMB Circular A-87.