

State of Hawaii
Department of Public Safety
Intake Service Centers

Addendum B

November 20, 2013

To

Request for Proposals

**RFP No.: PSD 14-ISC-13
Residential, Intensive Outpatient, and
Outpatient Substance Abuse Treatment
Services for Adult Male and Female Defendants
on Oahu**

November 1, 2013

November 20, 2013

ADDENDUM NO. B

To

**REQUEST FOR PROPOSALS
Residential, Intensive Outpatient, and Outpatient Substance Abuse
Treatment Services for Adult Male and Female Defendants on Oahu
PSD 14-ISC-13**

The Department of Public Safety, is issuing this addendum to PSD 14-ISC-13: Residential, Intensive Outpatient, and Outpatient Substance Abuse Treatment Services for Adult Male and Female Defendants on Oahu, for the purposes of:

- Responding to questions that arose at the orientation meeting of November 7, 2013 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <date>.

If you have any questions, contact:

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Responses to Question Raised by Applicants
For Residential, Intensive Outpatient, and Outpatient Substance Abuse
Treatment Services for Adult Male and Female Defendants on Oahu,
PSD 14-ISC-13

Question No. 1: Monthly progress reports (pg 2-16) as well as monthly invoices (pg 2-19) contain similar information (i.e. number of attended sessions vs. number of sessions offered, roster of attendees of each session, excused vs. unexcused, etc.)? Rosters for each session only applies to IOP/OP and not residential sessions which are billed per diem?

Response No. 1: The progress reports go to the PTO, the monthly invoices come to me for payment. Question about roster: yes only for IOP/OP.

Question No. 2: Page 3-4 (referring to 3.5 Financial--A. "Pricing Structure" and B. "Other Financial Related Materials" and page 1 of attachments do not designate the standard SPO-H... budgetary form templates. Was this left off inadvertently or are these forms not required as funding is related to a foundation grant?

Response No. 2: No budget forms are required.

Question No. 3: What is the average length of time from pretrial to sentencing?

Response No. 3: Four months with wide variation. People have been on pretrial status for a few weeks or for years.

Question No. 4: Is case management part of rate or separate rate?

Response No. 4: Case management is included in the residential rate, billed separately in IOP and OP as the service is provided. It is billed in 15 minute increments.

Question No. 5: Is assessment part of rate or separate rate?

Response No. 5: Assessment can be billed as a separate service, but will only be paid when the client is admitted into treatment. When a client is assessed as not needing treatment the assessment cannot be billed for. Because the client will be screened by a pretrial officer, a determination of need will already be

done. The assessment should be to assign level of treatment.

Question No. 6: Produce outcomes for all measures or just key one then record and report.

Response No. 6: Outcome measures are specified in Section 2, 2.4.4 Output and Performance/Outcome measures. These are the minimum requirements. You may add others that you believe indicate the effectiveness of your program.