



**DEVELOPMENTAL DISABILITIES DIVISION
CASE MANAGEMENT BRANCH**

**REQUEST FOR INFORMATION (RFI)
PSYCHOLOGICAL EVALUATION SERVICES**

**TELE-CONFERENCE MEETING
Monday, August 26, 2013, 1:30 p.m.**

The Department of Health, Developmental Disabilities Division (DOH-DDD), Case Management Branch (CMB) is planning to procure psychological evaluation services for the purpose of determining eligibility for individuals with developmental disabilities and intellectual disabilities. A four (4) year contract is planned beginning December 1, 2013.

In preparation for the upcoming Request for Proposal (RFP), the DOH-DDD will be conducting a RFI tele-conference meeting to discuss a DRAFT Psychological Evaluation Scope of Services. This DRAFT Psychological Evaluation Scope of Services describes the goals of the service, target population, and service activities. **The tele-conference is scheduled for Monday, August 26, 2013, at 1:30 p.m.**

The DOH-DDD is seeking information on the DRAFT Psychological Evaluation Scope of Services. For more information, please go to www.spo.hawaii.gov and see Procurement Notices for Solicitations. The procedure for responding can include written comments or questions via fax or email as well as participation at the RFI. You may fax your comments to DOH-DDD at (808) 733-9182 or email to Kelly Jo Nacino at kellyjo.nacino@doh.hawaii.gov by 4:30 p.m. Friday, August 23, 2013. Please indicate on the fax or in the subject line of the email that you are responding to the RFI: Psychological Evaluation Services.

To participate in the RFI tele-conference meeting on Monday, August 26, 2013, at 1:30 p.m., please call 1-888-482-3560 then enter the access code 5876043, when requested. If you have trouble connecting, call Hawaiian Tel Com Customer Care at 1-514-843-1341 or 1-888-482-3558. You may also call the CMB at (808) 733-1685.

The meeting is for informational purposes only. Participation is optional, and is not required to respond to the upcoming RFP. Neither the DOH-DDD nor interested parties has any obligations under this RFI.

The DOH-DDD will complete a written summary of the RFI tele-conference, including all written comments received and distribute it to the tele-conference participants by August 30, 2013. If you are unable to participate in the tele-conference and want a copy of the summary, please contact Kelly Jo Nacino at (808) 733-1685.