

STATE OF HAWAII
**NOTICE OF AND REQUEST FOR
 RESTRICTIVE PURCHASE OF SERVICE**
 PURSUANT TO §103F-403, HRS

15 JUN 30 AIO 57

ADMINISTRATION
 STATE PROCUREMENT OFFICE
 STATE OF HAWAII

To: Chief Procurement Officer

From: Department of the Attorney General / CPJAD / Grants and Planning Branch
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1.	Title and description of health and human service(s):	Provision of an accessible and comprehensive continuum of care services for sexual assault victims, family members (non-perpetrators), and community members that will include the following essential services: A) 24/7 On Call Crisis Intervention: Immediate Attention, Information, and Referral Services; B) Medical-Legal Examinations with Crisis Counseling, Legal Systems Advocacy and Case Management; C) Therapy, Case Management, and Legal Systems Advocacy; D) Prevention and Education, and E) Administrative (including quality assurance and oversight) and Capacity Building Services.	
2.	Provider Name and Address:	Kapiolani Medical Center for Women and Children Sex Abuse Treatment Center (SATC) 55 Merchant Street, 22 nd Floor Honolulu, HI 96813	
3.	Total Contract Funds:	\$4,380,000	
	Contract Funds per Year (if applicable):	\$2,190,000	
4.	RH No. of Previous Request for this Service (if applicable)	13-09	
5.	Term of Contract:	Start: 7/1/15	End: 6/30/17
	<p>If the contract term is longer than 1 year, provide justification for the extended term: The contract's two-year term reflects the same period as the state's biennial budget. The initial contract will cover the funding provided for state fiscal year 2016 and then will be amended later through a supplemental contract when the funds for state fiscal year 2017 are released. The management of the two-year period of statewide sex assault services funds is the same time period used for the state-funded career criminal prosecution and victim witness assistance programs that are managed by the Department.</p>		

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6. Describe the circumstances justifying a restrictive purchase:

SATC has been the Master Contractor for sexual assault services in Hawaii since 1998 and has been the Master Contractor under the auspices of the Department of the Attorney General since June 2006. Statewide administration of quality, comprehensive and victim-centered sexual assault services must be carried out by a comprehensive sexual assault agency which provides high quality direct services and has developed, implemented, provided oversight, and evaluated statewide protocols for all areas of service. Kapiolani Medical Center's SATC is the only statewide provider of services fulfilling this requirement and is the only provider with the expertise to provide these services. SATC has developed statewide protocols for crisis intervention, assessment, and treatment of victims and family members of all ages. As the Master Contractor, SATC has the overall responsibility for statewide sexual assault services, including development and maintenance of uniform subcontracts with each agency to assure services are delivered in a consistent, coordinated, and effective manner. As the Master Contractor, SATC subcontracts only with providers of comprehensive sexual assault services in each county - YWCA of Kauai Sexual Assault Treatment Program, Child and Family Services Maui Sexual Assault Center, and the YWCA of Hawaii Island Sexual Assault Victim Empowerment program. SATC itself will provide direct services to the City and County of Honolulu. SATC is the only provider of comprehensive sexual assault services in Hawaii with the necessary expertise to fulfill the Master Contractor responsibilities including quality assurance and oversight, and that can provide a continuum of services for sexual assault victims. In 2005, the Sexual Violence Strategic Planning Group's strategic plan, "Shaping Tomorrow: The Future of Sexual Violence Program in Hawaii" documents SATC's unique role as the Master Contractor. All sexual assault service provider agencies statewide were part of this strategic planning group.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

The Department of the Attorney General has examined the options available to provide statewide administration of quality, comprehensive, and victim-centered sexual assault services. Potential providers were considered on the basis of whether they currently are a comprehensive sexual assault agency that provides high quality direct services and has developed, implemented, provided oversight, and evaluated statewide protocols for all areas of service. The only organization that meets these criteria is the SATC.

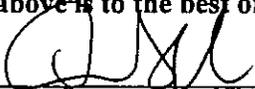
On June 1, 2015, the Department of the Attorney General staff surveyed statewide sexual assault program directors as well as the director of the statewide Hawaii Coalition Against Sexual Assault regarding potential agencies that have the capacity and experience to deliver statewide sexual assault services. The Department sought feedback from the YWCA of Kauai Sexual Assault Treatment Program, Child and Family Services Maui Sexual Assault Center, and the YWCA of Hawaii Island Sexual Assault Victim Empowerment program, the only comprehensive sexual assault service providers within their respective counties. In the feedback provided, all four organizations unanimously agreed that SATC was the only agency that could coordinate and provide sexual assault services statewide.

SATC is the only entity that manages the statewide medical-legal standards ensuring that responsive, effective and forensically sound service provisions are available to all sexual assault victims across the State of Hawaii. SATC is the only agency in Hawaii with expertise necessary to provide comprehensive sexual assault services with oversight responsibilities. SATC was approved by the State Procurement Office as Master Contractor for comprehensive statewide sexual assault services from 6/1/2006 to 6/30/2015. Prior to this, the State Procurement Office has approved the Department of Health requests for restrictive purchase of services naming SATC as the Master Contractor for sexual assault services statewide from 5/29/2003 to 8/5/2005.

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8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Jocelyn de Guia, Criminal Justice Planning Specialist, Grants and Planning Branch
9. Direct questions to (name & position): Jocelyn de Guia Phone number: 586-1054 e-mail address: jocelyn.a.deguia@hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

JUN 24 2015

Date

Douglas S. Chin

Typed Name

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer and head of the purchasing agency:

<i>Procurement Officer for this Procurement</i> Shaleigh Tice 235 S. Beretania Street, Ste. 401 Honolulu, HI 96813	<i>Head of Purchasing Agency</i> Douglas S. Chin Attorney General 425 Queen Street Honolulu, HI 96813
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Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published: JUN 30 2015

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

This approval is for the period 7/1/2015 - 6/30/2016 and for the procurement process only. The service provider is required to be compliant with applicable laws, and verified on the Hawaii Compliance Express, if applicable. This award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Corinne Higa at 587-4706 or corinne.y.higa@hawaii.gov.

APPROVED DISAPPROVED NO ACTION

Chief Procurement Officer Signature

7/16/15

Date

Please ensure adherence to applicable administrative requirements.



Solicitation Number: RH No. 15-11

Department: State Procurement Office

County/Island(s): Statewide

Category (Select One): Health and Human Services

Publication Date: 06/30/2015

Due Date: 07/07/2015 - 16:30PM HST

Solicitation Number: RH No. 15-11

Description: Notice of Restrictive Purchase of Service. Continuum of care services for sexual assault victims, family members (non-perpetrators), and community members.

Contact Name: Jocelyn de Guia

Phone Number: 808-586-1054

E-mail Address: jocelyn.a.deguia@hawaii.gov

Comments:

IFB/RFP/RFI, Professional
Svc., etc. documents: [rh15_11.pdf](#)

Pre-Bid / Pre-Proposal / Orientation Conference

Conference Scheduled:

Date/Time:

Address:

City:

Zip Code:

Additional Info:

Addenda

Amended:

Date Last Amended:

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