

STATE OF HAWAII  
**NOTICE OF AND REQUEST FOR  
 RESTRICTIVE PURCHASE OF SERVICE  
 PURSUANT TO §103F-403, HRS**

14 JUL 24 10:37

ADMINISTRATION  
 STATE PROCUREMENT OFFICE  
 STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Human Services, Division of Vocational Rehabilitation

*Department/Division/Branch or Office*

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

|    |   |  |
|----|---|--|
| 1. | Title and description of health and human service(s):   | <p>The Assistive Technology (AT) Act of 1998 as amended provides support to State efforts to improve the provision of assistive technology to individuals with disabilities through comprehensive statewide programs of technology-related assistance. The AT Act also provides the State with financial assistance that supports programs designed to maximize the ability of individuals with disabilities and their family members, guardians, advocates, and authorized representatives to obtain assistive technology devices and assistive technology services.</p> <p>The State Grant for Assistive Technology (SGAT) is 100% Federally funded.</p> |
| 2. | Provider Name and Address:  | <p>Assistive Technology Resource Centers of Hawaii (ATRC)<br/>         200 North Vineyard Blvd., Suite 430<br/>         Honolulu, Hawaii 96817</p>   |
| 3. | Total Contract Funds:   | \$439,882  |
|    | Contract Funds per Year (if applicable):  |  |
| 4. | RH No. of Previous Request for this Service (if applicable)   | RH No. 05-07, 06-05, 07-06, 07-12, 12-04, 12-07, and 13-07.  |
| 5. | Term of Contract:   | Start: 10/01/14      End: 9/30/15  |
|    | If the contract term is longer than 1 year, provide justification for the extended term:  |  |
| 6. | Describe the circumstances justifying a restrictive purchase:   |  |
|    | <p>Under Chapter 29 USC, Section 3003, only the Governor of the State of Hawaii, upon approval of the Secretary of the US Department of Education, has the authority to redesignate the lead agency, or the implementing entity, if the Governor shows to the Secretary good cause why the entity designated as the lead agency, or the implementing entity, respectively, should not serve as that agency or entity, respectively. Currently there are no concerns or issues raised that could demonstrate that ATRC of Hawaii is not able to fulfill their obligation towards the SGAT grant.</p> |  |

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|    |   |
|----|---|
| 7. | Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:<br><br>ATRC of Hawaii is a non-profit, tax exempt (501c3) organization with statewide access. Their board is comprised of a majority of individuals with disabilities, including its Executive Director, as stipulated in the AT Act, requiring the inclusion of individuals with disabilities in substantive roles in the development and implementation of the statewide service delivery system. The organization has been the implementing entity of the federal grant for more than 15 years. In 2006, the SGAT became a formula grant awarded to states that have an approved AT State Plan. ATRC's organization was created and is designed to meet the intent of this AT grant and State Plan. |
| 8. | List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:<br><br>Albert Perez, VR Administrator<br>Susan Foard, VR Assistant Administrator<br>Lorene Gokan, Program Specialist - Contract Administrator  |
| 9. | Direct questions to (name & position): Lorene Gokan<br><br>Phone number: 808-586-9746<br><br>e-mail address: lgokan@dhs.hawaii.gov  |

**I certify that the information provided above is to the best of my knowledge true and correct.**

  
\_\_\_\_\_  
*Department Head Signature*

4/27/14  
\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Typed Name*

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NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

**Procurement Officer for this Procurement**  
Lorene Gokan, Program Specialist  
DHS/DVR  
600 Kapiolani Blvd., #304  
Honolulu, Hawaii 96813

**Head of Purchasing Agency**  
Patricia McManaman, Director  
Department of Human Services  
1390 Miller Street  
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published: JUL 24 2014

Chief Procurement Officer's Comments:

This approval is for the procurement process only. Service provider is required to be compliant with applicable laws, and verified on the Hawaii Compliance Express, if applicable. This award is required to be posted on the Awards Reporting System. If there are any questions, please contact Corinne Higa at 587-4706, or [corinne.y.higa@hawaii.gov](mailto:corinne.y.higa@hawaii.gov).

APPROVED     DISAPPROVED     NO ACTION

  
\_\_\_\_\_  
Chief Procurement Officer Signature

8/5/14  
\_\_\_\_\_  
Date

Please ensure adherence to applicable administrative requirements.



# Solicitation Number: RH No. 15-03

Department: State Procurement Office

County/Island(s): Statewide

Category (Select One): Health and Human Services

Publication Date: 07/24/2014

Due Date: 07/31/2014 - 16:30PM HST

Solicitation Number: RH No. 15-03

Description: Notice of Restrictive Purchase. Assistive technology to individuals with disabilities.

Contact Name: Lorene Gokan

Phone Number: 808-586-9746

E-mail Address: lgokan@dhs.hawaii.gov

Comments:

IFB/RFP/RFI,  
Professional Svcs., etc. rh15\_03.pdf  
documents:

## Pre-Bid / Pre-Proposal / Orientation Conference

Conference Scheduled:

Date/Time:

Address:

City:

Zip Code:

Additional Info:

## Addenda

Amended:

Date Last Amended:

Close