

STATE OF HAWAII  
**NOTICE OF AND REQUEST FOR EXEMPTION  
 FROM CHAPTER 103F, HRS**

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STATE PROCUREMENT OFFICE  
 STATE OF HAWAII

To: Chief Procurement Officer

From: Dept. of Health/Family Health Services/Maternal and Child Health  
*Department/Division/Branch or Office*

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1.	Title and description of health and human service(s): Early Head Start Programs: An evidence-based home visiting model which is the home-based component of the Head Start Program.	
2.	Provider Name and Address:	Parents and Children Together 1485 Linapuni Street Suite 105 Honolulu, HI 96819  Family Support Services of West Hawaii 75-127 Lunapule Road Suite 1 Kailua-Kona, HI 96740-2199  Maui Family Support Services 1844 Wili Pa Loop Wailuku, HI 96793-1272
3.	Total Contract Funds: Contract Funds per Year (if applicable):	\$824,160.00 2014: \$206,040.00 2015: \$618,120.00
4.	Reference number of Previous Request for this Service (if applicable):	PEH No. 12-36 PEH No. 13-21
5.	Term of Contract:	Start: March 01, 2014 See #6  End: June 30, 2015

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6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:

The three above named entities are the only agencies designated by the Secretary of Health and Human Services (HHS) as Head Start providers for the state. Procurement by competitive means is not practicable as only these three meet the Health Resources and Services Administration (HRSA) and Maternal, Infant, and Early Childhood Home Visiting (MIECHV) requirement for administering the Early Head Start evidence-based program. See attached letter from DHS attesting to these three agencies as the only providers for Early Head Start services.

Following approval of PEH No. 12-36 on May 1, 2013, contracts were executed in February 2013 for the contract period February 2013 to September 2013. A request for a no cost extension (PEH No. 13-21) was approved on April 10, 2013 for the contract period October 1, 2013 to February 28, 2014

This request is for another extension to continue Early Head Start Program services and to align the contract term dates to the state fiscal year.

March 1, 2014 to June 30, 2014: \$206,040

July 1, 2014 to June 30, 2015: \$618,120

7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:

The MIECHV grant recognized a limited number of evidence-based home visiting models that would qualify for MIECHV support. The Early Head Start program is one of these models. The three above named entities have been designated by the Secretary of HHS as Head Start providers for Hawaii. These providers will keep their designation as long as they are in compliance with the Head Start Act and re-apply for designation every five years.

8. Describe the state agency's internal controls and approval requirements for the exempted procurement:

Internal controls will occur in accordance with the Head Start Act. Each agency must continue to be in compliance and will lose MIECHV funding and support should they lose or relinquish their designation. MIECHV Authorization: Patient Protection and Affordable Care Act, P.L. 111-148, Social Security Act, Title V, Section 511 (b) (42 U.S.C. 701) as amended by the Patient Protection and Affordable Care Act of 2010.

9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Gordon Takaki, PHAO V

10. Direct questions to (name & position): Cindy Hirai, Program Head

Phone number: 808-733-9042

e-mail address: cindy.hirai@doh.hawaii.gov

**I certify that the information provided above is to the best of my knowledge true and correct.**

  
*Department Head Signature*

11/1/13  
*Date*

Loretta J. Fuddy, A.C.S.W., M.P.H.

*Typed Name*

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**NOTICE**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

This approval is for the period procurement process only. Service provider(s) are required to be compliant with applicable laws, and verified on the Hawaii Compliance Express, if applicable. This award is required to be posted on the Awards Reporting System. If there are any questions, please contact Corrinne Higa at 587-4706, or corinne.y.higa@hawaii.gov.

APPROVED     DISAPPROVED     NO ACTION

*Marie Phelan*  
\_\_\_\_\_  
Chief Procurement Officer Signature

*11/13/13*  
\_\_\_\_\_  
Date

Please ensure adherence to applicable administrative requirements.

## HAWAII STATE HEAD START COLLABORATION OFFICE

March 23, 2012

Aaron Fujioka, Chief Procurement Officer  
State Procurement Office  
1151 Punchbowl Street, #230A  
Honolulu, HI 96813

Dear Mr. Fujioka:

The Department of Health/Maternal, Infant and Early Childhood Home Visiting (MIECHV) Grant Coordinator, Cindy Hiral, has asked for a letter to verify that there are only 3 Early Head Start Grantees in Hawaii serving pregnant women, infants and toddlers of low income and their families.

As Hawaii's Head Start Collaboration Director, my role is to serve as the liaison between the federal Office of Head Start and the State, as well as to support the Head Start and the Early Head Start grantees in their work with young children and their families. This involves both partnership enhancement activities to promote better coordination and collaboration between the Head Start grantees and the larger community serving young children, as well as systems-building activities at the state level.

This is to confirm that there are only 3 Early Head Start grantees in Hawaii. **Parents and Children Together (PACT)** operates both an Early Head Start program (birth to 3) on Oahu, as well as a Head Start Program (3-5 year olds) on Oahu and Hawaii Island. **Family Support Hawaii** operates an Early Head Start Program, primarily on the west side of Hawaii Island. **Maui Family Support Services** operates an Early Head Start Program for Maui County. A combined total of 497 infants and toddlers are served through these 3 agencies.

Please do not hesitate to contact me at 596-5240 if you have any questions.

Mahalo,



Chris S. Jackson  
Hawaii Head Start Collaboration Director