

STATE OF HAWAII  
**NOTICE OF AND REQUEST FOR EXEMPTION  
 FROM CHAPTER 103F, HRS**

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To: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
 STATE OF HAWAII

From: **DOH/FHSD/MCHB**  
*Department/Division/Branch or Office*

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1.	Title and description of health and human service(s):	<p>Early Identification (EID) services for Hawaii Home Visiting Network (HHVN): EID in civilian birthing hospitals for the Home Visiting programs in the Hawaii Home Visiting Network. Systematically identify and intervene early with prenatal women and families with newborns, and/or children under three (3) years of age who are at-risk for child maltreatment, with the intent of reducing the occurrence or reoccurrence of maltreatment among the families receiving services. Contacting and offering free home visiting services to all mothers/families within home visiting programs' geographic service area. Of those who express an interest in the home visiting service, screen and assess families utilizing an Maternal and Child Health Branch approved tool for eligibility for program services. Refer these eligible families to services as appropriate.</p>
2.	Provider Name and Address:	<p style="margin-left: 40px;">Family Support Services of West Hawaii          75-127 Lunapele Road Suite 1          Kailua-Kona, Hawaii 96740-2199</p> <p style="margin-left: 40px;">Maui Family Support Services          1844 Wili Pa Loop          Wailuku, Hawaii 96793-1272</p> <p style="margin-left: 40px;">Child and Family Service          91-1841 Fort Weaver Road          Ewa Beach, HI 96706</p> <p style="margin-left: 40px;">YWCA of Hawaii Island          145 Ululani Street          Hilo, Hawaii 96720-2947</p> <p style="margin-left: 40px;">Catholic Charities Hawaii          Clarence T.C. Ching Campus          1822 Keeaumoku Street          Honolulu, Hawaii 96822</p>
3.	Total Contract Funds:  Contract Funds per Year (if applicable):	<p style="margin-left: 40px;">\$675,470</p>
4.	Reference number of Previous Request for this Service (if applicable):	<p style="margin-left: 40px;">PEH No. 22-15, 11-37, 12-07, 12-32, 12-06, 12-31</p>
5.	Term of Contract:	<p style="margin-left: 40px;">Start: <del>7/1/2013</del> 7/10/2013</p> <p style="margin-left: 40px;">End: 12/31/13</p> <p style="margin-left: 100px;"><i>cyh 7/10/13</i></p>

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6.	<p>Describe how procurement by competitive means is either not practicable or not advantageous to the State:</p> <p>This request is to extend the contracts with the five (5) programs named above. PEH No. 12-31 and 12-32, approved a request to extend services to ensure no break in service while a competitive procurement was conducted. The Request For Proposals (RFP) process was completed and awards were made for EID services with the same five (5) programs named. An extension is requested to ensure no break in services until the new contracts are executed. A delay in execution occurred when a protest was lodged relative to a companion RFP issued for home visiting services. Without Home Visiting (HV) contracts executed, the EID services cannot proceed as there would be no home visiting services to refer identified families to.</p>						
7.	<p>Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:</p> <p>These five (5) agencies/programs were selected through a competitive process. An extension is requested until the new contracts can be executed.</p>						
8.	<p>Describe the state agency's internal controls and approval requirements for the exempted procurement:</p> <p>MIECHV Authorization: Patient Protection and Affordable Care Act, P.L. 111-148, Social Security Act, Title V, Section 511 (b) (42. U.S.C. 701) as amended by the Patient Protection and Affordable Care Act of 2010.</p>						
9.	<p>List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:</p> <p>Gordon Takaki, PHAO V</p>						
10.	<table style="width: 100%;"><tr><td style="width: 50%;">Direct questions to (name &amp; position):</td><td>Cindy Hirai, Program Head</td></tr><tr><td>Phone number:</td><td>808-733-9042</td></tr><tr><td>e-mail address:</td><td>cindy.hirai@doh.hawaii.gov</td></tr></table>	Direct questions to (name & position):	Cindy Hirai, Program Head	Phone number:	808-733-9042	e-mail address:	cindy.hirai@doh.hawaii.gov
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**I certify that the information provided above is to the best of my knowledge true and correct.**

  
\_\_\_\_\_  
Department Head Signature

7/9/13  
\_\_\_\_\_  
Date

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\_\_\_\_\_  
*Typed Name*

**NOTICE**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

This approval is for the period 07/10/13 to 12/31/13 and is for the procurement process only. If services were provided during the period 07/01/13 to 07/09/13 that would constitute a procurement violation, and form SPO-016 is required to be submitted for this period. Service provider(s) are required to be compliant with applicable laws, and verified on the Hawaii Compliance Express. This award is required to be posted on the Awards Reporting System. If there are any questions, please contact Corinne Higa at 587-4706, or corinne.y.higa@hawaii.gov.

**APPROVED**     **DISAPPROVED**     **NO ACTION**

  
\_\_\_\_\_  
*Chief Procurement Officer Signature*

7/26/2013  
\_\_\_\_\_  
*Date*

Please ensure adherence to applicable administrative requirements.