

PSD # 2012 - 1724

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

'12 SEP 26 P1:34

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

To: Chief Procurement Officer

From: PSD/ISCD/Hawaii Intake Service Center  
*Department/Division/Branch or Office*

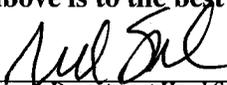
Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s): Co-occurring substance abuse and mental health integrated treatment to be provided at the Hawaii Community Correctional Center	
2. Provider Name and Address:	Big Island Substance Abuse Council 135 Pu'uuhonu Way, Suite 201 Hilo, Hawaii 96720
3. Total Contract Funds:	\$120,000
Contract Funds per Year (if applicable):	\$60,000
4. RH No. of Previous Request for this Service (if applicable)	NA
5. Term of Contract:	Start: 10/01/2012      End: 09/30/2014
If the contract term is longer than 1 year, provide justification for the extended term: The grant period of the project is two year period.	
6. Describe the circumstances justifying a restrictive purchase: A requirement of this federal grant included consultation with the Single State Agency (Department of Health - Alcohol and Drug Addiction Division - ADAD). The service must be provided on-site. ADAD named BISAC as the appropriate agency to deliver the services on the Big Island.	

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7.	<p>Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:</p> <p>In April 2012, at the time of project application, discussion was had with the ADAD regarding a possible vendor for the needed services. ADAD named BISAC as the preferred vendor.</p>						
8.	<p>List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:</p> <p>Hanna Preston-Pita, Psy.D. CSAC, is the Chief Executive Officer of BISAC. She will be assigning one full-time staff member to this project.</p>						
9.	<table style="width: 100%; border: none;"><tr><td style="width: 40%; border: none;">Direct questions to (name &amp; position):</td><td style="border: none;">Kelcie Maka'ike / Marc S. Yamamoto <i>may 9/29/12</i></td></tr><tr><td style="border: none;">Phone number:</td><td style="border: none;">808-933-8831 / 808-587-1215</td></tr><tr><td style="border: none;">e-mail address:</td><td style="border: none;">kelcie.k.makaike@hawaii.gov / marc.s.yamamoto@hawaii.gov</td></tr></table>	Direct questions to (name & position):	Kelcie Maka'ike / Marc S. Yamamoto <i>may 9/29/12</i>	Phone number:	808-933-8831 / 808-587-1215	e-mail address:	kelcie.k.makaike@hawaii.gov / marc.s.yamamoto@hawaii.gov
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e-mail address:	kelcie.k.makaike@hawaii.gov / marc.s.yamamoto@hawaii.gov						

**I certify that the information provided above is to the best of my knowledge true and correct.**

 _____ <i>Department Head Signature</i>	<i>9/26/12</i> _____ <i>Date</i>
Ted Sakai, Interim Director _____ <i>Typed Name</i>	

STATE OF HAWAII

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**NOTICE**

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

**Procurement Officer for this Procurement**

Marc Yamamoto  
Department of Public Safety  
919 Ala Moana Blvd, Rm. 413  
Honolulu, HI 96814

**Head of Purchasing Agency**

Ted Sakai  
Department of Public Safety  
919 Ala Moana Blvd., Rm. 400  
Honolulu, HI 96814

Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

SEP 28 2012

Published:

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

The federal solicitation for funding applications for "Second Chance Act Reentry program for Adult Offenders with Co-Occurring Substance Abuse and Mental Health disorders" states under "Eligibility," "If the applicant is not the Single State Agency (SSA) for Substance Abuse Services, applicants must demonstrate that the proposal has been developed in consultation with the SSA." The solicitation does not specify how the community-based substance abuse service provider was to be selected and DOH, ADAD, which is Hawaii's SSA, was not required to name service provider. ADAD was also not able to verify that BISAC is the only provider that can provide the required services. Therefore, prior to submittal of the federal funds application, PSD was required to conduct a request for information to select a service provider in accordance with HAR §3-143-614, Applications for federal funding.

PSD's request for a restrictive purchase of services is disapproved. A procurement violation has occurred; department shall submit form SPO-16, Report of Procurement Violation: Findings and Corrective Action and/or Request for After-the-Fact Payment is required. If there are any questions, please contact Corinne Higa at 587-4706 or [corinne.y.higa@hawaii.gov](mailto:corinne.y.higa@hawaii.gov).

APPROVED  DISAPPROVED  NO ACTION

  
Chief Procurement Officer Signature

  
Date

Please ensure adherence to applicable administrative requirements.



## Solicitation Number: RH No. 13-02

Department: State Procurement Office

County/Island(s): Hawaii

Category (Select One): Health and Human Services

Publication Date: 09/28/2012

Due Date: 10/05/2012 - 16:30PM HST

Solicitation Number: RH No. 13-02

Description: Notice of Restrictive Purchase of Service. Co-occurring substance abuse and mental health integrated treatment services at Hawaii Community Correctional Center

Contact Name: Marc Yamamoto

Phone Number: 587-1215

E-mail Address: marc.s.yamamoto@hawaii.gov

Comments:

IFB/RFP/RFI,  
Professional Svcs., etc. rh13\_02.pdf  
documents:

### Pre-Bid / Pre-Proposal / Orientation Conference

Conference Scheduled:

Date/Time:

Address:

City:

Zip Code:

Additional Info:

### Addenda

Amended:

Date Last Amended:

Close