

STATE OF HAWAII  
 NOTICE OF AND REQUEST FOR EXEMPTION  
 FROM CHAPTER 103F, HRS

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To: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
 STATE OF HAWAII

From: Health/Communicable Disease/STD/AIDS Prevention  
*Department/Division/Branch or Office*

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1.	Title and description of health and human service(s):	HIV Prevention Services for Injection Drug Users and Their Partners. This contract is for services to injection drug users (IDU) and their partners to prevent transmission of blood borne diseases including HIV and viral hepatitis. The program provides a sterile syringe exchange services for IDU and referral for the program's clients to drug treatment services. The services are available statewide and the program exchange over 600,000 syringes annually to stop the reuse of possibly infected syringes. The program also reduces the improper disposal of used syringes thus reducing risk of infection for the general public.
2.	Provider Name and Address:	CHOW Project 677 Ala Moana Blvd #226 Honolulu, HI 96813
3.	Total Contract Funds:	\$120,000 Rainy Day Funds, \$30,000 federal funds
	Contract Funds per Year (if applicable):	\$0
4.	Reference number of Previous Request for this Service (if applicable):	N/A
5.	Term of Contract:	Start: upon approval End: 6/30/13

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6.	<p>Describe how procurement by competitive means is either not practicable or not advantageous to the State:</p> <p>Budget and Finance approved the A-19 request for allotment on January 24, 2012. At this time it is not possible to issue a new RFP for the restored funds as they will lapse on June 30, 2012.. The agency's funding level has since been restored to it's original funding level in fiscal year 2011, however, the Communicable Disease Division and SAPB feels that the CHOW project should receive the additional rainy day funds to make up for the loss of funds that occurred in fiscal year 2010.</p> <p>STD/AIDS Prevention Branch (SAPB) has been simultaneously notified and awarded competitive HIV prevention funds by the Centers for Disease Control and Prevention (CDC) for a demonstration project (DP) for fiscal year one, 3/1/12 through 12/31/12 and for year two, 1/1/13 through 12/31/13. The DP proposed that the CHOW Project provide enhanced HIV partner services to injection drug users and their partners. The DP has \$30,000 budgeted for the CHOW Project for the period of 3/1/12 to 12/31/12 and the same amount for the following year. The immediate starting date for this DP does not allow for a RFP process to be accomplished. If the procurement process has to be done through competitive means none of the outcome objective targeted to the CHOW Project will be achieved and its population would not receive the services. The DOH would potentially lose or have the funding reduced if activities are delayed for procurement reasons. This would be disadvantageous to the State and to the risk populations to be served with the funds. The intent of the exemption is to be permitted to add federal funds to an existing State POS contract to enhance existing HIV prevention services.</p> <p>The contract period is from July 1, 2011 to and including June 30, 2013.</p>						
7.	<p>Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:</p> <p>For over 20 years the CHOW project has been the only agency contracted by SAPB to provide HIV prevention services to injection drugs users and partners. The fiscal year 2010 restriction did not allow the CHOW project to purchase the necessary supplies to conduct HIV prevention in keeping with the demand, this increased the risk of HIV and hepatitis transmission in the community. Additional funds will allow CHOW to restore its depleted supply of syringes and related supplies. CHOW will also use funds to purchase HIV and hepatitis C rapid test which have been found to increase the number of clients who get their test results. These tests allow testing to occur in the field and give same day test results which are important for CHOW's transient population. These test will allow CHOW to conduct more testing, counseling and referrals to medical care which is a major focus of the contract.</p>						
8.	<p>Describe the state agency's internal controls and approval requirements for the exempted procurement:</p> <p>The RFP No. HTH 100-2 is the control over the exemption.</p>						
9.	<p>List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:</p> <p>Nighat Quadri, Health Educator</p>						
10.	<table style="width: 100%; border: none;"> <tr> <td style="width: 45%;">Direct questions to (name &amp; position):</td> <td>Nighat Quadri</td> </tr> <tr> <td>Phone number:</td> <td>733-8443</td> </tr> <tr> <td>e-mail address:</td> <td>Nighat.quadri@doh.hawaii.gov</td> </tr> </table>	Direct questions to (name & position):	Nighat Quadri	Phone number:	733-8443	e-mail address:	Nighat.quadri@doh.hawaii.gov
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I certify that the information provided above is to the best of my knowledge true and correct.

  
Department Head Signature

4/17/12  
Date

\_\_\_\_\_  
Typed Name

**NOTICE**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

This approval is for the procurement process only. Service provider(s) are required to be compliant with applicable laws, and verified on the Hawaii Compliance Express. This award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Corinne Higa at 587-4706, or [corinne.y.higa@hawaii.gov](mailto:corinne.y.higa@hawaii.gov).

APPROVED     DISAPPROVED     NO ACTION

  
Chief Procurement Officer Signature

5/17/2012  
Date

Please ensure adherence to applicable administrative requirements.