

STATE OF HAWAII

NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

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To: Chief Procurement Officer

STATE PROCUREMENT OFFICE
STATE OF HAWAII

From: Health/Communicable Disease/STD/AIDS Prevention
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s):	HIV Medical Case Management Services for People Livingwith HIV. These services help ensure that persons diagnosed with HIV are linked with HIV medical care and support. The program monitors retention in care and works to overcome any barriers for clients to staying in HIV care and treatment. These may include accessing HIV physicians, health insurance and support services. Medical case managers monitor client HIV laboratory results to ensure treatment is effective and clients are adherent. The goal is to support clients to achieve complete HIV viral suppression which strongly improves clients' health while reducing the risk of transmission of HIV to others.
2. Provider Name and Address:	Life Foundation 677 Ala Moana Blvd, Suite. 226 Honolulu, Hawaii 96813
3. Total Contract Funds: Contract Funds per Year (if applicable):	\$110,000
4. Reference number of Previous Request for this Service (if applicable):	
5. Term of Contract:	Start: Upon approval End: 6/30/12
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:	Budget and Finance approved the A-19 request for allotment on January 24, 2012. The STD/AIDS Prevention Branch (SAPB) has identified the Life Foundation HIV Medical Case Management contract to receive \$110,000 in Rainy Day funding. This contract needs additional funds as the numbers of HIV positive individuals and the need for linkage to HIV care continues to increase. At this date it is not possible to issue a new RFP for the Rainy Day funding which expires on June 30, 2012. The Communicable Disease Division and SAPB feel that Life Foundation should receive receive the \$110,000 in Rainy Day Funds to provide more of the services for which they are currently contracted.
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:	The current contractor, Life Foundation, was selected following a procurement process as outlined in Chapter 103F, HRS. RFP SAPB-2010-5a was issued and the Life Foundation was the only applicant. The proposal submitted in response to the RFP was reviewed and scored. Life Foundation was selected to be the contractor. The current contract runs through June 30, 2013. The Life Foundation has been the only HIV case management provider for people living with HIV/AIDS on Oahu for over 20 years. No other agencies have ever applied for funding. Life Foundation has the core capacity to expand its servcies to additional clients and strengthen their linkage and retention with HIV medical care.

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8. Describe the state agency's internal controls and approval requirements for the exempted procurement:	
RFP No. SAPB-2010-5a is the controlling document over the exemption.	
9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Nighat Quadri, STD/AIDS Prevention Branch 733-9281 nighat.quadri@doh.hawaii.gov	
10. Direct questions to (name & position):	Nighat Quadri, STD/AIDS Prevention Branch
Phone number:	733-9281
e-mail address:	nighat.quadri@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature



Date

Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

This approval is for the procurement process only. Service provider(s) are required to be compliant with applicable laws, and verified on the Hawaii Compliance Express. This award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Corinne Higa at 587-4706, or corinne.y.higa@hawaii.gov.

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature



Date

Please ensure adherence to applicable administrative requirements.