

STATE OF HAWAII
**NOTICE OF AND REQUEST FOR EXEMPTION
 FROM CHAPTER 103F, HRS**

'11 DEC 30 P 3:05

To: Chief Procurement Officer

STATE PROCUREMENT OFFICE
 STATE OF HAWAII

From: Department of Health/Adult Mental Health Division/Hawaii State Hospital *aj*
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1.	Title and description of health and human service(s): Provision of pharmacy services and pharmaceutical goods for Hawaii State Hospital (HSH) patients.	
2.	Provider Name and Address:	Pharmacy Corporation of America, dba PharMerica/Kaneohe 3375 Koapaka Street, Suite H-435 Honolulu, Hawaii 96819
3.	Total Contract Funds: Contract Funds per Year (if applicable):	\$665,000
4.	Reference number of Previous Request for this Service (if applicable):	
5.	Term of Contract:	Start: 1/1/12 End: 3/31/12
6.	Describe how procurement by competitive means is either not practicable or not advantageous to the State: HSH issued a Request for Information (RFI) for the procurement of pharmacy services on January 24, 2011. Attached is a timeline for the procurement of pharmacy services. Following the RFI, a Request for Proposal (RFP) was issued on October 26, 2011. The current pharmacy contract was scheduled to end on June 30, 2011. However, pursuant to section 3-149-301(c), HAR, the contract was extended through December 31, 2011. Due to the large number of questions submitted in response to the RFP, the proposal submission deadline was extended from November 23, 2011 to December 9, 2011. Proposals are currently being reviewed and a contract is projected to be awarded by January 13, 2012. An extension of time will provide for time for protests, contract execution, and potential provider transition. An extension of time will also ensure the continued provision of pharmacy services for HSH.	
7.	Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: Pharmacy Corporation of America is the current provider of pharmacy services for HSH. This provider was selected through the competitive purchase of service process.	

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8. Describe the state agency's internal controls and approval requirements for the exempted procurement: Service and administrative requirements under the contract shall be monitored through HSH's regular oversight and monitoring procedures.	
9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Amy Yamaguchi, Public Health Administrative Officer Enid Kagesa, Adult Mental Health Division (AMHD) Contracts Coordinator	
10. Direct questions to (name & position):	Enid Kagesa, AMHD Contracts Coordinator
Phone number:	586-8282
e-mail address:	enid.kagesa@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

12/27/11

Date

Loretta J. Fuddy, A.C.S.W., M.P.H.

Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

Approval is for the period 01/01/12 to 03/31/12. This award is required to be posted on the Awards Reporting System.

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

1/13/2012

Date

Please ensure adherence to applicable administrative requirements.

RFP HTH 430-12-001

Pharmacy Services for Hawaii State Hospital (HSH)

Procurement Timeline

1/24/2011	Request for Information (RFI) released.
2/24/2011	RFI responses due.
3/10/2011	The Adult Mental Health Division (AMHD) informs HSH that an RFI summary needs to be prepared and posted.
3/22/2011	HSH submits draft RFI summary to AMHD. AMHD informs HSH about revisions needed for draft RFI summary.
3/31/2011	HSH submits 1 st draft of RFP to AMHD.
4/14/2011	HSH submits 2 nd draft of RFP to AMHD incorporating pharmacy computer requirements.
5/2/2011	RFI summary completed.
6/2/2011	HSH submits 3 rd draft of RFP to AMHD.
8/18/2011	AMHD forwards formatted draft RFP with comments on missing elements to HSH.
8/26/2011	HSH submits 4 th draft of RFP to AMHD.
9/2/2011	AMHD completes 5th draft of RFP.
9/9/2011	HSH submits 6 th draft of RFP.
10/3/2011	HSH submits 7 th draft of RFP.
10/20/2011	Proposed RFP timeline prepared.
10/24/2011	Proposed RFP timeline revised due to non-availability of HSH to participate in RFP orientation. RFP finalized.
10/26/2011	RFP posted.
11/8/2011	RFP orientation held.
11/14/2011	Closing date for submission of written questions for written responses.
12/2/2011	Addendum posted with written responses to written questions.
12/12/2011	Proposal submission deadline.
12/19/2011	Last proposal mailed from Colorado received.
12/20/2011	Proposals distributed to RFP Review Committee with evaluation criteria.

12/20/2011 – 1/13/2012 Proposal evaluation period.

1/13/2012 Provider selection and Notice of Statement of Findings and Decision to be completed.

1/17/2012 – 2/14/2012 Contract being drafted and reviewed.

1/23/2012 Deadline for submission of Notice of Protest.

2/7/2012 – 3/31/2012 Provider transition period, if required.

4/1/2012 Contract start date.