

STATE OF HAWAII

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NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103F, HRS

STATE PROCUREMENT OFFICE  
STATE OF HAWAII  
To: Chief Procurement Officer

From: Dept. of Health/Family Health Services Division/Maternal and Child Health  
Branch/ Healthy Start Program  
*Department/Division/Branch or Office*

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s):	Early Identification in civilian birthing hospitals for the Healthy Start program and other existing home visiting programs within the community. Systematically identify and intervene early with prenatal women and families with newborns, and/or children under three (3) years of age who are at-risk for child maltreatment, with the intent of reducing the occurrence or reoccurrence of maltreatment among the families receiving services. Contacting and offering home visiting services to all mothers/families within home visiting programs' geographic service area and individual eligibility criteria. Of those who express an interest in the home visiting service, screen and assess families utilizing an MCHB approved tool for eligibility for program services. Refer these eligible families to the appropriate home visiting service according to the geographic service area and referral criteria. Refer ineligible families to other community services as appropriate.	
2. Provider Name and Address:	<p>Child and Family Service 91-1841 Fort Weaver Road Ewa Beach, Hawaii 96706</p> <p>Family Support Services of West Hawaii 75-127 Lunapele Road Suite 1 Kailua-Kona, Hawaii 96740-2199</p> <p>Maui Family Support Services 1844 Wili Pa Loop Wailuku, Hawaii 96793-1272</p>	
3. Total Contract Funds:	\$750,000	
Contract Funds per Year (if applicable):	\$375,000	
4. Reference number of Previous Request for this Service (if applicable):		
5. Term of Contract:	Start: <del>8/1/11</del> 8/26/11	cfj
	End: 6/30/13	

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6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:

On June 1, 2011, the Governor approved the release of \$3M per year from the Tobacco Settlement Special Fund. These funds will support and reinstate a statewide Early Identification program for home visiting programs and support a smaller home visiting component on Maui (which is requested in a separate exemption request). The Governor released these funds to the Healthy Start program with the expectation that services can begin as soon as possible. These funds are for the biennium - \$3M per year and must be expended. If contracts cannot be executed through an exemption process, these funds will not be expended during this first year of the allocation. These providers are the best option available to provide these services during the first year while a new RFP process can be conducted.

7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:

MCHB issued an RFP (HTH-560-CT-002) for EID services in September, 2008. The above named providers submitted proposals and were selected and notified on January 6, 2009. During the contract negotiation period, the program experienced incremental budget restrictions. The RFP was eventually cancelled following the budget restrictions (5/26/09) which closed the program except for 2 sites. Contracts were never executed because of the subsequent budget restrictions. The original term of the contract had it been awarded would have been to June 30, 2014 with the possibility to extend for 2 more years.

MCHB selected these providers following a competitive procurement process. The scope of services remain the same, although the funding source is decreased from the original RFP.

8. Describe the state agency's internal controls and approval requirements for the exempted procurement:

9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Gordon Takaki, PHAO V

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EXEMPTION FROM CHAPTER 103F, HRS

10. Direct questions to (name & position):

Cindy Hirai, Program Head

Phone number:

808-733-9042

e-mail address:

cindy.hirai@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

  
Department Head Signature

9/24/11  
Date

Loretta J. Fuddy, A.C.S.W., M.P.H.  
Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

This approval is granted based on the information provided by the department that the awarded contracts will be to providers selected under RFP No. HTH-560-CT-002, which was cancelled due to budget restrictions. Funding is from the Tobacco Settlement Special Fund, which was released by the Governor on June 1, 2011, and is to be expended by June 30, 2013. Funding and term of the contracts shall not exceed what was stated in the RFP. This award is required to be posted on the Awards Reporting System.

APPROVED     DISAPPROVED     NO ACTION

  
Chief Procurement Officer Signature

9/19/2011  
Date

Please ensure adherence to applicable administrative requirements.