STATE OF HAWAII

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NOTICE OF AND REQUEST FOR RESTRICTIVE PURCHASE OF SERVICE PURSUANT TO §103F-403, HRS

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Health/Family Health Services Div/Children with Spec Health Needs Branch
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):	Clinical genetics services, consultation and education. The services will consist of in-person clinical genetics evaluation and follow-up at regularly scheduled genetics clinics in Honolulu and on the Neighbor Islands; 24 hour per day/7 days per week availability for phone consultation; telemedicine sessions as needed; administrative and program consultation for applicable Department of Health programs; and genetics education for healthcare providers, public health staff and the general public.
2. Provider Name and Address:	Kapiolani Medical Specialists, 1310 Punahou Street, Honolulu, HI 96813
3. Total Contract Funds: Contract Funds per Year (if applicable):	$50,000
4. RH No. of Previous Request for this Service (if applicable)	RH-11-01
5. Term of Contract:	Start: July 1, 2011 End: June 30, 2012 If the contract term is longer than 1 year, provide justification for the extended term:
6. Describe the circumstances justifying a restrictive purchase:	To respond to this crisis of not having a M.D. geneticist in the state from 2001-2003, the Department of Health, Kapiolani Medical Specialists, Queen's Medical Center, and the University of Hawaii School of Medicine formed a collaborative relationship in 2003 to provide clinical genetics and educational services. This collaborative is under the umbrella of Kapiolani Medical Specialists who have established a clinical genetics office with staff to provide consultations to children and adults and genetics education to the community. Kapiolani Medical Specialists operates the only pediatric clinical genetics service by board certified genetics staff in Hawaii. Services are provided statewide via in-person clinics in Honolulu and on the Neighbor Islands and telemedicine sessions when families can not travel to Honolulu or a Neighbor Island clinic. The pediatric genetic services are especially important for the families who have newborns with genetic disorders detected through the mandated state newborn screening program. Continued intervention and monitoring by the genetics team are required for the children to survive and stay as healthy as possible.

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7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

No other local medical centers are providing or planning to provide pediatric clinical genetics services. All local medical centers and the Department of Health have been meeting reqularly since May 2003 to determine if there are any other providers available.

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Patricia Heu, M.D. - Chief, Children with Special Health Needs Branch
Paul Takishita - PHAO, Children with Special Health Needs Branch
Sylvia Au, MS, CGC - Genetics Coordinator

9. Direct questions to (name & position): Patricia Heu, M.D., Chief, CSHNB

Phone number: 733-9070

e-mail address: patricia.heu@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

Department Head Signature — *Date*

Loretta J. Fuddy, A.C.S.W., M.P.H.
Typed Name

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PURSUANT TO §103F-403, HRS

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo,hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services.* Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement
Gordon Takaki
Public Health Administrative Officer
Family Health Services Division
3652 Kilauea Avenue,
Honolulu, HI 96816

Head of Purchasing Agency
Loretta J. Fuddy, A.C.S.W., M.P.H.
Director of Health
Department of Health
1250 Punchbowl Street
Honolulu, HI 96813

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F…* and *Forms for Private Providers.* Questions should be directed to the contact person noted in item 9 of the request.

Published: MAY 25 2011

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

Procurement Delegation No. 2010-01, Amendment 1 states "…procurement requests submitted to the SPO from departmental personnel without written delegated procurement authority and the appropriate mandatory procurement training will be returned." The SPO does not have a record of attendance at the appropriate mandatory procurement training for Ms. Patricia Heu and Mr. Paul Takishita.

☐ **APPROVED** ☒ **DISAPPROVED** ☐ **NO ACTION**

Chief Procurement Officer Signature *Date* 6/20/2011

SPO-H 500 (Rev. 9/06)

RH No. 11-18

Please ensure adherence to applicable administrative requirements.

NOTICE OF REQUEST
FOR RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO HRS §103F-403

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of Health, Family Health Services Division, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the State and County Procurement Notices page and click on "More Info.")

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at http://hawaii.gov/spo, click "Statutes and Rules," then "Chapter 103F, Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at http://hawaii.gov/spo, click on "Health and Human Services, Chapter 103F...," then "Forms and Instructions for Private Providers/Applicants." Questions should be directed to the contact person noted in item 9 of the request.