

STATE OF HAWAII  
**NOTICE OF AND REQUEST FOR EXEMPTION**  
**FROM CHAPTER 103F, HRS**

11 MAR 28 P12:42  
 STATE PROCUREMENT OFFICE  
 STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Human Services/Med-QUEST Division  
*Department/Division/Branch or Office*

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1.	Title and description of health and human service(s):	
	Provision of medical services to individuals who, by federal law, are prohibited from receiving federally funded health services or are otherwise ineligible for state-only funded medical assistance. This includes legal immigrants who entered the U.S. on or after August 22, 1996 and are not eligible for federally funded medical assistance for five years, aliens who are "permanently residing in the U.S. under color of law, legal immigrants whose time-limited medical coverage has ended, and permanent resident aliens who do not have 40 qualifying quarters of work." Services are performed on a statewide basis.	
2.	Provider Name and Address:	Hawaii Primary Care Association 345 Queen Street, Suite 601 Honolulu, Hawaii 96813
3.	Total Contract Funds:  Contract Funds per Year (if applicable):	\$550,000
4.	Reference number of Previous Request for this Service (if applicable):	
5.	Term of Contract:	Start: upon approval  End: 12 months after execution
6.	Describe how procurement by competitive means is either not practicable or not advantageous to the State: The Governor released \$550,000 of the Emergency and Budget Reserve fund, Act 191, SLH 2010 for the services described above. If approved, the \$550,000 will fund the reinstatement of the Hawaii Immigrant Health Initiative (IHI) program which was terminated on June 30, 2009 due to budget reductions. Without the approval of this request, it will unnecessarily delay the availability of these funds and will have a negative impact on access to the medically necessary care for the uninsured.	
7.	Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: See attached.	

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8.	Describe the state agency's internal controls and approval requirements for the exempted procurement: The DHS Med-QUEST Division (MQD) Health Care Services Branch (HCSB) and the MQD's Finance Office will follow all usual procurement processes.
9.	List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Patti Bazin, Health Care Services Branch Administrator Ann Kinningham, Finance Officer Dona Jean Watanabe, Health Care Contracts and Purch. Specialist
10.	Direct questions to (name & position): Patricia Bazin Phone number: 692-8083 e-mail address: pbazin@medicaid.dhs.state.hi.us

I certify that the information provided above is to the best of my knowledge true and correct.

 _____ <i>Department Head Signature</i>	MAR 22 2011 _____ <i>Date</i>
 Patricia McManaman _____ <i>Typed Name</i>	

**NOTICE**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

<b>FOR CHIEF PROCUREMENT OFFICER USE ONLY</b>	
Chief Procurement Officer's Comments:	
<p>This request identifies Ms. Pattie Bazin, Ms. Ann Kinningham and Ms. Dona Jean Watanabe, as being involved in the approval and administration process. Although no written delegated procurement authority is required for a <i>Notice of and Request for Exemption from Chapter 103F, HRS</i>, in conversation with SPO staff, Ms. Bazin indicated that she and Ms. Watanabe have not completed the appropriate required mandatory procurement training. As a reminder, Ms. Baxin and Ms. Watanabe cannot participate in procurement activities until the requirements of Procurement Delegation No. 2010-01 and Procurement Circular No. 2010-05 as appropriate have been met. This approval is conditioned on the above and award is required to be posted on the Awards Reporting System.</p>	
<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED <input type="checkbox"/> NO ACTION	
 _____ <i>Chief Procurement Officer Signature</i>	4/12/2011 _____ <i>Date</i>

Please ensure adherence to applicable administrative requirements.

7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:

The contract for the Immigrant Health Initiative (IHI) program was competitively solicited and awarded to the Hawaii Primary Care Association (HPCA) in December 2007. HPCA was the only contractor who submitted a proposal in response to the RFP and was selected to provide the services for this contract. The contract was for two fiscal years beyond June 30, 2008. The contract was terminated on June 30, 2009 due to the budget reductions. Due to time constraints associated with the Emergency and Budget Reserve fund, and the contractor's statewide resources, it would be most advantageous to the State to contract with HPCA to provide the services.