STATE OF HAWAII

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NOTICE OF AND REQUEST FOR RESTRICTIVE PURCHASE OF SERVICE

PURSUANT TO §103F-403, HRS

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Human Services, Social Services Division, Child Welfare Services
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):
   Title: Residential Substance Abuse Treatment Services for Women and their Children on Oahu.
   The Department of Human Services (DHS) would like to purchase three (3) residential substance abuse treatment beds for women and their children involved with Child Protective Services (CPS) from a state licensed program.
   Service Activities: Residential Program:
   1. Twenty-four (24) hours/day, 7 days/week non-medical, non-acute care and support in a residential treatment facility;
   2. Evaluation, treatment, monitoring, and case management;
   3. Twenty-five (25) hours/week of face-to-face activities such as group counseling, education, skill building, recreational therapy, and family services; and
   4. One (1) hour/week of individual counseling.
   Children's Services:
   1. Therapeutic nursery services;
   2. Individualized family service planning (IFSP) including health & developmental assessment of each child;
   3. Referrals to other agencies to implement IFSP;
   4. Case management; and
   5. Collaboration with DHS CPS.

2. Provider Name and Address: The Salvation Army Family Treatment Services
   845 22nd Avenue
   Honolulu, Hawaii 96813

3. Total Contract Funds: $262,400
   Contract Funds per Year (if applicable): $131,200

4. RH No. of Previous Request for this Service (if applicable): RH No. 09-08

5. Term of Contract: Start: 07/01/2010 End: 06/30/2012
   If the contract term is longer than 1 year, provide justification for the extended term:
   The justification for the extended term is based on the information provided by the Department of Health, Alcohol Drug Abuse Division - the process to complete all licensing requirement for a residential substance abuse treatment program similar to Women's Way takes one year or longer.

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6. Describe the circumstances justifying a restrictive purchase:

The Salvation Army Family Treatment Services is the only licensed program in Hawaii that provides residential substance abuse treatment services for women and children. This program has been in existence for 26 years and has the staff, facility, existing support and experience to provide the comprehensive array of residential treatment services the DHS is seeking. Also, the limited amount of funding available does not make it feasible for an agency to secure a site, create and develop a program and provide services immediately or in the near future.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

On February 22, 2010, the DOH, Alcohol Drug Abuse Division (ADAD), was contacted to obtain information about residential treatment service providers for women and their children. Terri Nakano, Program Specialist, confirmed that The Salvation Army's Women's Way is the only program in Hawaii offering esidential substance abuse treatment services for women and children.

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Suzanne Hull, POS Program Specialist
John Walters, (Acting) Support Services Administrator
Kathleen Swink, Assistant Program Development Administrator
Amy Tsark, (Acting) Social Services Division Administrator
Lillian B. Koller, Director, Department of Human Services

9. Direct questions to (name & position): Suzanne Hull

Phone number: 586-5697

e-mail address: shull@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

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Department Head Signature — *Date* MAR 2 9 2010

Lillian B. Koller
Typed Name

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo,hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services.* Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement
Amy Tsark, Acting Social Services Division Administrator
Department of Human Services
810 Richards Street, Suite 400
Honolulu, Hawaii 96813

Head of Purchasing Agency
Lillian B. Koller, Director
Department of Human Services
P.O. Box 339
Honolulu, Hawaii 96809
Hand Delivery Address:
1390 Miller Street, Room 209
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F…* and *Forms for Private Providers.* Questions should be directed to the contact person noted in item 9 of the request.

Published: APR - 1 2010

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

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☒ **APPROVED** ☐ **DISAPPROVED** ☐ **NO ACTION**

Chief Procurement Officer Signature *Date* 4/9/2010

Please ensure adherence to applicable administrative requirements.

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FOR RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO HRS §103F-403

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of Human Services, Social Services Division, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the State and County Procurement Notices page and click on "More Info.")

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at http://hawaii.gov/spo, click "Statutes and Rules," then "Chapter 103F, Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at http://hawaii.gov/spo, click on "Health and Human Services, Chapter 103F...," then "Forms and Instructions for Private Providers/Applicants." Questions should be directed to the contact person noted in item 9 of the request.