UFUE-1959

STATE OF HAWAII

'09 DEC -9 A8:58

NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Human Services/Employment & Training Program
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1.	Title and description of health and human service(s): The Department of Human Services seeks to provide intensive case management services known as the Upfront Universal Engagement (UFUE) Program to TANF eligible clients on Oahu, in order to assist them in obtaining paid employment and transition off TANF assistance. Services to be provided include job readiness preparation, job search/employment assistance as well as support services delivery such as child care, transportaion and work-related expenses, to assist program participants to find and retain employment.	
2.	Provider Name and Address:	Goodwill Industries of Hawaii Inc. 2610 Kilihau Street Honolulu, HI 96819
3.	Total Contract Funds: Contract Funds per Year (if applicable):	$140,000
4.	Reference number of Previous Request for this Service (if applicable):	09-07; 09-39
5.	Term of Contract: Start: End:	01/01/10 3/31/10

SPO-H 150 (Rev. 9/06)

PEH No. 10-19

6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:

A Request for Exemption, PEH-09-07, was submitted and approved to allow Goodwill Industries to continue providing the above services on Oahu for the period 10/01/2008 through 06/30/2009.

A subsequent Request for Exemption, PEH 09-39, was submitted and approved to allow Goodwill Industries to continue providing the above services on Oahu for the period 07/01/2009 through 12/31/2009.

On 05/20/2009, RFP HMS-903-09-07-S was issued to re-procure the above services statewide. The notice of statement and findings was issued on 08/27/09 with the intent to begin the new contract period on 10/01/2009.

Upon review of the contract, the providers expressed concerns about the Compensation and Payment structure. Because payments are based on a cost-reimbursement and performance-based structure, the providers requested revisions to the contract language to further clarify the conditions under which each type of payment will be made.

The Department's Deputy Attorney General also requested additional revisions to the Compensation and Payment contract language to further clarify the conditions under which each type of payment will be made.

As a result of revising the contract to address the concerns of the providers and the Deputy Attorney General, the contract was not executed in time to begin services on 10/01/2009. The revised contract is currently being reviewed by the providers.

The Department intends to execute the contract by 01/01/2010 and is pursuing this exemption request to allow both the current and new providers a reasonable amount of time to transition the existing clients without interrupting services.

7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:

Goodwill Industries of Hawaii is the current service provider of the UFUE program and has the infrastructure and program knowledge necessary to continue providing uninterrupted services.

8. Describe the state agency's internal controls and approval requirements for the exempted procurement:

The contract will be monitored by the Benefit, Employment and Support Services Division (BESSD), Employment and Training Program Office (ETPO). Goodwill Industries will also submit to ETPO on a monthly basis, an expenditure report and statistics on clients served.

Goodwill will continue providing services in accordance with the existing contract, DHS-04-BESSD-1959.

9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Scott Nakasone, Acting ETPO Administrator
Gwen Murashige, Program Specialist

10. Direct questions to (name & position): Gwen Murashige

Phone number: 586-7110

e-mail address: gmurashige@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

STATE OF HAWAII

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EXEMPTION FROM CHAPTER 103F, HRS

DEC 0 7 2009

Department Head Signature *Date*

Lillian B. Koller
Typed Name PB 11/25/09

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

Chief Procurement Officer's Comments:

☒ **APPROVED** ☐ **DISAPPROVED** ☐ **NO ACTION**

Chief Procurement Officer Signature 12/30/09 *Date*

Please ensure adherence to applicable administrative requirements.

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