

STATE OF HAWAII
 NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
 PURSUANT TO §103F-403, HRS

09 AUG 26 P2:25
 STATE PROCUREMENT OFFICE
 STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Health, Kauai District Health Office
Department/Division/Branch or Office

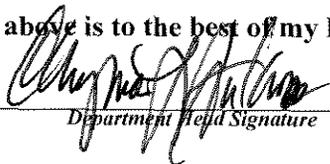
Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1.	Title and description of health and human service(s): Nutrition Education Network - Neighbor Islands. These services are community and school based activities related to planning, developing, implementing, training and evaluating Neighbor Island projects under contract with the Department of Human Services to implement a U.S. Department of Agriculture, Supplemental Nutrition Assistance Program Education project (SNAP-ED). The U.S.D.A. provides matching funds to provide nutrition and physical activity education in communities and schools. The Neighbor Island projects are directed from the Kauai District Health Office.		
2.	Provider Name and Address:	Caryl Burns 73-1014 Ahulani Street Kailua-Kona, HI 96740	
3.	Total Contract Funds:	\$50,000	
	Contract Funds per Year (if applicable):	\$0	
4.	RH No. of Previous Request for this Service (if applicable)	N/A	
5.	Term of Contract:	Start: 10/1/2009	End: 9/30/2010
	If the contract term is longer than 1 year, provide justification for the extended term:		
6.	Describe the circumstances justifying a restrictive purchase: Caryl Burns is the only identified person in the neighbor islands who has the training, experience and expertise to carry out this project. She is a Registered Dietitian (RD) with many years experience working with the schools participating in the SNAP-Ed program in five counties in California. The SNAP-Ed program is entering its third operational year in Hawaii. For the 2010-2011 project year there will be 30 participating schools on every neighbor island except for Lanai. Ms. Burns has extensive training using the Power Play Curriculum which is the staple product of most of the school based nutrition programs used in the neighbor islands at this time. Over the past year, Caryl has worked (under a small purchase procurement) with recruiting, training, and assisting schools on the Big Island, Maui, Kauai and Molokai to participate in the project. Her combination of temperament, professional experience, SNAP-Ed experience, and experience working with neighbor island schools makes her uniquely qualified for this contract.		

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7.	<p>Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:</p> <p>From March of '07 through June of '08 word was circulated through the R.D., Nutrition Education community on the Big Island asking both WIC offices and School Food Service to refer any candidates. Until Caryl Burns retired to the Big Island in May of '08 and offered assistance with starting up this program there were no takers. Similarly, the special funded position on Kauai which generates the federal matching funds that fund this contract went vacant from May of '07 until June of '09 as there were no interested parties to apply for the DHRD recruitment. Most R.D.'s are more interested in medical nutrition than in the nutrition education side. As this is a relatively new program in Hawaii, it is very valuable to have someone who actually did this work in California which is the leader in this program nationwide. Thus it is invaluable to have someone who has actively done this work to help implant this program on the neighbor islands where there is dire need but limited technical capacity.</p>						
8.	<p>List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:</p> <p>Chief, Administrative Services Office Kauai District Health Officer Kauai District Health Office, Public Health Administrative Officer, direct supervision.</p>						
9.	<table><tr><td>Direct questions to (name & position):</td><td>John Hunt, PHAO</td></tr><tr><td>Phone number:</td><td>241-3497</td></tr><tr><td>e-mail address:</td><td>john.hunt@doh.hawaii.gov</td></tr></table>	Direct questions to (name & position):	John Hunt, PHAO	Phone number:	241-3497	e-mail address:	john.hunt@doh.hawaii.gov
Direct questions to (name & position):	John Hunt, PHAO						
Phone number:	241-3497						
e-mail address:	john.hunt@doh.hawaii.gov						

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

AUG 25 2009

Date

Chiyome Leinaala Fukino, M.D.

Typed Name

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NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement

John Hunt
Kauai District Health Office
3040 Umi Street
Lihue, HI 96766

Head of Purchasing Agency

Chiyome Leinaala Fukino, M.D.
Department of Health
1250 Punchbowl St. , Room 32622

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published:

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

Per DOH, Kauai District Office Health Office's withdrawal request, this request is returned with no action.

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

9/4/09

Date

Please ensure adherence to applicable administrative requirements.



"John Hunt"
<john.hunt@doh.hawaii.gov>
09/04/2009 10:57 AM

To <corinne.y.higa@hawaii.gov>
cc "Chiyome Fukino" <chiyome.fukino@doh.hawaii.gov>
bcc
Subject RE: Restrictive Request Withdrawal

Aloha Corinne. As we discussed on the telephone I would like to withdraw the request for restrictive purchase under 103F. In discussing it with you we have determined a better way to proceed. Thanks for your guidance.