

STATE OF HAWAII
 NOTICE OF AND REQUEST FOR
 RESTRICTIVE PURCHASE OF SERVICE
 PURSUANT TO §103F-403, HRS

09 JUL 28 A 7 53

STATE PROCUREMENT OFFICE
 STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Human Services/Social Services Division
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):	
A one-stop-shop providing a comprehensive range of intensive case management services free to clients and designed to meet the common needs of women and women with children in the highest demand areas (Oahu and Kauai) to transition their reintegration into society from prison, substance abuse treatment and/or emergency residence in domestic violence shelters to empower them to achieve and maintain self-sufficiency for their families, including employability training, training and actual assistance in job searching, life skills training, computer literacy, parenting, domestic violence training (including anger management for associated domestic violence perpetrators), court advocacy and other related services, in conjunction when necessary with associated short and long term transitional housing. The three populations have common needs and can most efficiently be served in combination, since some of the numbers are relatively small in some locations.	
2. Provider Name and Address:	Women In Need (WIN) P.O. Box 414 Waimanalo, HI 96795
3. Total Contract Funds:	\$600,000
Contract Funds per Year (if applicable):	\$300,000
4. RH No. of Previous Request for this Service (if applicable)	
5. Term of Contract:	Start: 8/1/09 End: 6/30/11
If the contract term is longer than 1 year, provide justification for the extended term: This pilot project transitioning women and women with children back into society from prison, substance abuse treatment and /or emergency residence in domestic violence shelters will take two years to evaluate. It will take two years to track and adequately evaluate sufficient clients at follow-up long enough after the delivery of services in order to fully assess the efficacy of this program. The services will be competitively procured for a contract to begin July 1, 2012 to allow other interested providers, if any, to establish services.	

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6. Describe the circumstances justifying a restrictive purchase:

The Women in Need (WIN) program is the only existing programming providing this unique combination of services specifically designed to address the common needs of these three high risk populations in transitioning them back into society in the greatest demand areas of Oahu and Kauai. It is very important to target women from all three of these transitioning populations that are at the greatest risk for on-going poverty with the full array of services required to support their achievement and maintenance of self-sufficiency, and there are not typically sufficient numbers of women in each of these groups in all locations to address them with individual programs. Thus, WIN is the only provider with the existing resources (e. g. space, staff, facilities, existing support and networking in the community) and ability to immediately implement this comprehensive array of services to these high risk populations in the targeted areas of the greatest demand. There is no other equivalent service program currently in existence. WIN is the sole such provider.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

The Department has been aware of the program and completed a search for similar programs. DHS records indicated no history of any Division of DHS working with any similar organization with the facilities and resources required to conduct these specific activities on Oahu and Kauai. All contracts for these general types of services within DHS are administered in the Benefit, Employment and Support Services Division (BESSD), and DHS has confirmed no pertinent DOH divisions (e.g. Family Health Services, Child and Adolescent Mental Health Division) or other public agencies (e.g. Family Court) are contracting for these services for these groups. The Department also consulted with the various service providers that serve the targeted population of clients making referrals for these types of services, and they verified that there was no other program serving Oahu and Kauai uniquely positioned with the facilities, infrastructure, experience and the necessary pre-existing connections in the respective communities required to immediately provide these services. These service providers included criminal justice institutions (e.g. Kauai Drug Court, Women's Community Correctional Center, Oahu Community Correctional Center, Kauai Community Correctional Center), homeless/transitional housing providers (e.g. Kahikolu, Waianae Civic Shelter, One Malu, Ohana Ola and Maileland), substance abuse treatment agencies (e.g. Hina Mauka, Hoomaukeola and Bobby Benson) and domestic violence shelters (e.g. Windward Spouse Abuse Services and Child and Family Services).

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Lillian B. Koller, Director of Human Services
Ed Igarashi, Fiscal Management Office Administrator
Pankaj Bhanot, BESSD Administrator

9. Direct questions to (name & position):

Scott Ray

Phone number:

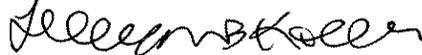
721-6225

e-mail address:

scott_ray_assoc@yahoo.com

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I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

7/10/09

Date

Lillian B. Koller

Typed Name

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement
Ed Igarashi
1390 Miller Street, Room 205
Honolulu, HI 96813

Head of Purchasing Agency
Lillian B. Koller
1390 Miller Street, Room 209
Honolulu, HI 96813

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published: JUL 28 2009

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

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APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

8/5/09

Date

Please ensure adherence to applicable administrative requirements.

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Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of Human Services, Social Services Division, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the [State and County Procurement Notices](#) page and click on "More Info.")

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at <http://hawaii.gov/spo>, click "Statutes and Rules," then "Chapter 103F, Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at <http://hawaii.gov/spo>, click on "Health and Human Services, Chapter 103F..." then "Forms and Instructions for Private Providers/Applicants." Questions should be directed to the contact person noted in item 9 of the request.