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 STATE OF HAWAII
 NOTICE OF AND REQUEST FOR EXEMPTION
 FROM CHAPTER 103F, HRS

STATE PROCUREMENT OFFICE
 STATE OF HAWAII
 To: Chief Procurement Officer

From: Department of Human Services
Department/Division/Branch or Office

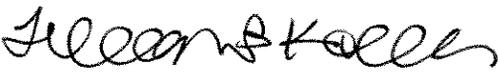
Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s):	
The Department of Human Services (DHS) seeks to provide services to Federal and State-Funded TANF eligible clients in Hilo in order to assist them in obtaining paid employment. Services to be provided may include, but are not limited to, screening, intake and orientation, job/work activity readiness, job/work activity coaching, job/work activity placement, job/work activity retention, ongoing case management, and support services delivery such as child care, transportation and work-related expenses, to assist TANF eligible clients with finding and retaining employment. The services are to be provided through the First-To-Work Upfront Universal Engagement (UFUE) Program.	
2. Provider Name and Address:	Goodwill Industries of Hawaii, Inc. 2610 Kilihau Street Honolulu, Hawaii 96819
3. Total Contract Funds:	\$273,460
Contract Funds per Year (if applicable):	
4. Reference number of Previous Request for this Service (if applicable):	09-18
5. Term of Contract:	Start: 7/1/09 End: 12/31/09
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:	
<p>The Department had issued a competitive RFP announcement, HMS 903-09-03-S, on 01/29/09 to procure the above services, with the intent to award contracts by 04/03/09, and to have contracts executed by 07/01/09. The Department had extended the current provider of the service, Goodwill Industries of Hawaii, Inc. as allowed under PEH 09-18. The extension period is for 01/01/09 through 06/30/09.</p> <p>The Department received written concerns from interested bidders regarding the geographic assignments of service, the payment structure, and the overall intent of the service as detailed in the RFP. The Department canceled RFP HMS-903-09-03-S on 02/19/09 with the intent to post a new competitive RFP announcement to address these items.</p> <p>The American Recovery and Reinvestment Act of 2009 proposed economic relief to the states through certain TANF expenditures, specifically the amount a state expends on subsidized employment for TANF recipients. It is not known at this time, the Department's level of expenditures that may be required to ensure eligibility for this relief funding until the final Act becomes law, which is expected in the very near future. The overall intent of the service under the new competitive RFP will incorporate subsidized employment placement with the above services to streamline services provided to TANF recipients. The streamlined services may ensure the State's eligibility for the additional TANF funds.</p> <p>The Department is pursuing this exemption request to properly address concerns raised regarding the initial RFP HMS-903-09-03-S, to ensure that the State continues to provide uninterrupted services to TANF recipients, and to allow for reasonable time for any new vendor to set-up operations.</p>	

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7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: Goodwill Industries of Hawaii is the current service provider of the UFUE Program in Hilo. Goodwill has the infrastructure and the program knowledge necessary to continue providing uninterrupted services to clients.	
8. Describe the state agency's internal controls and approval requirements for the exempted procurement: The Contract will be monitored by the Benefit, Employment and Support Services Division (BESSD), Employment & Training Program Office (ETPO), formerly known as Employment and Child Care Program Office (ECCPO). Goodwill Industries will also submit to ETPO on a monthly basis, an expenditure report and statistics on clients serviced.	
9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Scott Nakasone, Acting ETPO Administrator Catherine Dela Cruz, FTW Program Specialist	
10. Direct questions to (name & position): Phone number: e-mail address:	Catherine Dela Cruz, Program Specialist 586-7095 cdelacruz@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

04/09/09

Date

Lillian B. Koller

Typed Name

PB 04/09/09

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

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APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

4/28/09
Date

Please ensure adherence to applicable administrative requirements.