

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

10MAR'09 AM 11:00 SPO-FG

From: Department of Human Services/Social Services Division/Support Services
Office

Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s):
Domestic Violence Shelter and Support Services provides a safe, temporary shelter as well as supportive services that will afford victims the opportunity to break the "cycle of violence" in their lives. Services activities include: 24-hour hotline, emergency shelter, individual services for adults and children, group sessions, socialization activities, outreach, follow-up, and transportation as resources permit. This service is offered statewide.

2. Provider Name and Address:

Women Helping Women- Maui
1935 Main Street, #202
Wailuku, HI 96793

Parents and Children Together- Windward Oahu
1485 Linapuni St, #105
Honolulu, HI 96819

Child and Family Services- E HI and Oahu
91-1841 Fort Weaver Rd
Ewa Beach, HI 96706

YWCA of Kauai
3094 Elua St,
Lihue, HI 96766

West Hawaii Domestic Violence Shelter- W. HI
(Child Family Services)
91-1841 Fort Weaver Rd
Ewa Beach, HI 96706

Hale Ho'omalua- Molokai
PO Box 839
Kaunakakai, HI 96748

Windward Spouse Abuse
PO Box 1955
Kailua, HI 96734

3. Total Contract Funds: \$3,487,168
Contract Funds per Year (if applicable): \$0

4. Reference number of Previous Request for this
Service (if applicable):

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5. Term of Contract: Start: 7/01/2009
End: 6/30/10

6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:
These contracts will expire on 6/30/09. The contracts (see Attachment 1) will be procured by competitive means, but it is not practical or advantageous to the State to procure these contracts to begin in July 2009. We are requesting an extension of the present contracts to no later than June 2010 to ensure that we incorporate the findings of the Child and Family Services Review (CFSR) scheduled for June 1-5, 2009 and the CWS Program Improvement Plan (PIP). Our requested timeline is based on the following:

1. June 2009 - CFSR held
2. August 2009 - Final CFSR Report due from Federal Administration for Children and Families (ACF)
3. September 2009 - Hawaii Program Improvement Plan submitted to ACF
4. October 2009 - January 2010 RFP's developed to incorporate review findings and requirements into POS contracts.
5. January 2010 Procurement notice sent, RFI's held
6. July 2010 Service begins.

We are requesting the extension for these health and human service contracts because, subsequent to the last CFSR in 2004 we found it necessary to make a large number of contract amendments to existing contracts to implement new service components to meet federal required corrective actions as quickly as possible. The short two-year timeframe for completion of our PIP did not allow for an extended procurement timeframe, or we would have jeopardized successful completion of required corrective actions, which, if not completed successfully would have resulted in penalties of over \$2,000,000 or more.

7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:
The providers for the programs were initially selected through a competitive selection process with RFP # HMS 301-07. During this interim period we will be using the same providers that were initially selected as a result of the selective process, conducted in accordance with procurement requirements. There will be no alternate providers or changes in the contracts we presently have in place.

When the results of the Child and Family Services Review are available, Child Welfare Services will make any modifications to the Requests for Proposals that are deemed necessary to achieve compliance with Federal requirements and our Program Improvement Plan, depending on the findings of the review, and procure the amended services through the competitive selection process.

8. Describe the state agency's internal controls and approval requirements for the exempted procurement:
The Department of Human Services, Purchase of Service Unit (POS) has direct responsibility over the contract. The Domestic Violence Shelter and Support Service provider agencies on each island are required to submit quarterly activity and expenditure reports to the POS unit for review.

9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:
Suzanne Hull, Program Specialist
Rex Shilo, Program Specialist
Laura Giddings, Program Specialist
Jacob Heffernan, POS Supervisor
Randy Fonseca, Federal Revenue and Program Support Administrator
Marquis Miyouchi, Support Service Office Administrator
Lillian B. Koller, Director, Department of Human Services

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10. Direct questions to (name & position):	Jacob K. Heffernan Purchase of Services Supervisor DHS/SSD
Phone number:	586-5664
e-mail address:	jheffernan@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

03/25/09
Date

Lillian B. Koller

Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

4/8/09
Date

Please ensure adherence to applicable administrative requirements.

Attachment 1

Exemption Request for Domestic Violence Shelters and Support Services

Contract Number	Provider	Estimated Amount from July 2009 to June 2010
1847	Women Helping Women- Maui	\$466,538
1921	Parents and Children Together- Windward, Oahu	\$486,487
1900	Child and Family Services- E HI	\$370,936
1850	Child and Family Services- Oahu	\$843,514
1880	YWCA of Kauai	\$460,385
1844	West Hawaii Domestic Violence Shelter	\$377,833
1882	Hale Ho'omaluu- Molokai	\$305,475
5172	Windward Spouse Abuse	\$176,000
HMS 301-07 DV Shelter and Support Services	TOTAL	\$3,487,168