

STATE OF HAWAII
 NOTICE OF AND REQUEST FOR
 RESTRICTIVE PURCHASE OF SERVICE
 PURSUANT TO §103F-403, HRS

14 JUL '08 PM 2:42 SPO-A

To: Chief Procurement Officer

From: Department of the Attorney General/CPJAD/Grants and Planning
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1.	Title and description of health and human service(s): Comprehensive statewide sexual assault services	
	Provision of an accessible and comprehensive continuum of care services for sexual assault victims, family members (non-perpetrators), and community members that will include the following essential services: A) 24/7 On Call Crisis Intervention: Immediate Attention, Information, and Referral Services, B) Medical-Legal Examinations with Crisis Counseling, Legal Systems Advocacy Outreach, and Case Management; C) Therapy, Case Management, and Legal Systems Advocacy, D) Prevention and Education, and F) Administrative (including quality assurance and oversight) and Capacity Building Services.	
2.	Provider Name and Address:	Kapiolani Medical Center for Women and Children Sex Abuse Treatment Center (SATC) 55 Merchant Street, 22nd floor Honolulu, HI 96813
3.	Total Contract Funds: Contract Funds per Year (if applicable):	\$4,000,000 \$2,000,000
4.	RH No. of Previous Request for this Service (if applicable)	06-12
5.	Term of Contract:	Start: 7/14/2008 ^{7/01/08} <i>ch</i> End: 7/13/2010 ^{6/30/2010} <i>ch</i> the term is contingent upon the availability of funds
	If the contract term is longer than 1 year, provide justification for the extended term: Any renewal or extension of the term is contingent on the availability of funds appropriated by the Legislature for the second year. The option of an extended term would be efficient and would ensure continuity of service.	

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6. Describe the circumstances justifying a restrictive purchase:

SATC has been the Master Contractor for sexual assault services in Hawaii since 1998 and has been the Master Contractor under the auspices of the Department of the Attorney General since June 2006. Statewide administration of quality, comprehensive, and victim-centered sexual assault services must be carried out by a comprehensive sexual assault agency which provides high quality direct services and has developed, implemented, provided oversight, and evaluated statewide protocols for all areas of service. Kapiolani Medical Center's SATC is the only statewide provider of services fulfilling this requirement and is the only provider with the expertise to provide these services. SATC has developed statewide protocols for crisis intervention, assessment, and treatment of victims and family members of all ages. As the Master Contractor, SATC has the overall responsibility for statewide sexual assault services, including development and maintenance of uniform subcontracts with each agency to assure services are delivered in a consistent, coordinated, and effective manner. As the Master Contractor, SATC subcontracts only with providers of comprehensive sexual assault services in each county - YWCA of Kauai Sexual Assault Treatment Program, Child and Family Services Sex Assault Support Services of Maui, and the YWCA of Hawaii Island Sexual Assault Victim Empowerment program. SATC itself will provide direct services to the City and County of Honolulu. SATC is the only provider of comprehensive sexual assault services in Hawaii with necessary expertise to fulfill the Master Contractor responsibilities including quality assurance and oversight, and that can provide a full continuum of services for sexual assault victims. The Sexual Violence Strategic Planning Group's strategic plan "Shaping Tomorrow: The Future of Sexual Violence Programs in Hawaii" documents SATC's unique role as the Master Contractor. All sexual assault service provider agencies statewide were part of this strategic planning group.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

The Department of the Attorney General has explored potential service providers that can provide comprehensive sexual assault services statewide. In April 2008, enquiries were made to the sexual assault service providers in Maui, Kauai, and Hawaii Counties to determine their opinions regarding SATC as the Master Contractor and to determine if any other agency has the skills and expertise to bid for the Master Contract. The service providers in the three counties were unanimous in their opinion that SATC provided excellent oversight and support of their services. Service providers from the YWCA - Kauai indicated that SATC has done "an outstanding job" as Master Contractor and that SATC's efforts "in systemizing services, documentation, and setting statewide standards is unduplicated". Hawaii County YWCA is pleased with the work that SATC has done for their island, indicating that SATC has "been responsive, provided guidance and training" to YWCA sexual assault staff and has been particularly supportive of the County given its size and the "struggling SART teams". They indicated that SATC as Master Contractor provided stability, expertise, and consistency in training and oversight responsibilities that they could not receive and would not have if they were contracted individually. None of the sexual assault service providers on Maui, Kauai, or Hawaii identified an agency in the State of Hawaii that could provide comprehensive sexual assault services of the magnitude that SATC is able to provide. In April 2008, enquiries were made to the Hawaii Coalition Against Sexual Assault, a coalition comprised of prosecuting attorneys, the Judiciary, clergy, UH-Manoa faculty, community leaders, and providers from sexual assault treatment centers in each county. All Coalition members are knowledgeable of treatment services in their counties and communities. The Coalition interim director (Ms. Paula Chun) stated that SATC is the only provider with expertise and experience in the provision of comprehensive statewide sexual assault services and that SATC "is the only agency that can bid on the Master Contract". In previous years, the State Procurement Office has approved Department of Health requests for restrictive purchase of services naming SATC as the Master Contractor for sexual assault services statewide (5/29/03 and 8/5/05). SATC is the only agency in Hawaii with expertise necessary to provide comprehensive sexual assault services with oversight responsibilities. SATC was approved by the State Procurement Office as Master Contractor for comprehensive Statewide sexual assault services from 6/1/2006 to 6/30/2008.

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8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Lari Koga, Administrator, Crime Prevention and Justice Assistance Division Adrian Kwock, Chief, Grants and Planning Branch Fredese Whitsett, Planning Specialist
9. Direct questions to (name & position): Fredese Whitsett Phone number: 586-1096 e-mail address: Fredese.Whitsett@hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

JUL 10 2008

Date

Mark J. Bennett

Typed Name

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement

Adrian Kwock
Chief, Grants and Planning
235 South Beretania Street, Suite 401
Honolulu, HI 96813

Head of Purchasing Agency

Mark J. Bennett
Attorney General
425 Queen Stret
Honolulu, HI 96813

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Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published: JUL 15 2008

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

7/28/08

Date

Please ensure adherence to applicable administrative requirements.

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Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of the Attorney General, Crime Prevention and Justice Assistance Division, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the [State and County Procurement Notices](#) page and click on "More Info.")

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at <http://www.spo.hawaii.gov/>, click "Statutes and Rules," then "Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at <http://www.spo.hawaii.gov/>, click on "Health and Human Services, Chapter 103F...", then "Forms for Private Providers." Questions should be directed to the contact person noted in item 9 of the request.