

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

'08 JUN 26 AM 10:38

ADMINISTRATION  
OF PROCUREMENT OFFICE  
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Human Services/Office of Youth Service  
*Department/Division/Branch or Office*

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s): A comprehensive array of Positive Youth Development program services in the Kahaluu area (between Heeia and Kualoa) for youth from three to 17 years of age, including drop-in center, early learning play groups, computer labs, after-school care, cooking facilities and activities and other cultural and recreational activities in a site-based intergenerational model supported with formally organized community input and networking in the local community.
2. Provider Name and Address: Kualoa-Heeia Ecumenical Youth (KEY) Project 47-200, Waihe'e Road, Kane'ohe HI 96744
3. Total Contract Funds: \$0 Contract Funds per Year (if applicable):
4. RH No. of Previous Request for this Service (if applicable) RH07-31
5. Term of Contract: Start: 7-1-08 End: 1/31/09 If the contract term is longer than 1 year, provide justification for the extended term:
6. Describe the circumstances justifying a restrictive purchase: Approval for a restrictive procurement was previously obtained under RH#0-31. This request is for an extension of time only with no additional contract funds. DHS plans to competitively procure these services in the future.

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

**NOTICE**

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

***Procurement Officer for this Procurement***

Ed Igarashi  
1390 Miller Street, Room 205  
Honolulu, HI 96813

***Head of Purchasing Agency***

Lillian B. Koller  
1390 Miller Street, Room 209  
Honolulu, HI 96813

Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published: JUN 26 2008

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

APPROVED     DISAPPROVED     NO ACTION

  
Chief Procurement Officer Signature

7/7/08  
Date

Please ensure adherence to applicable administrative requirements.

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

The Department has been aware of the program and completed a search for similar programs. DHS records indicated no history of any division working with any similar organization with the facilities and resources required to conduct these specific activities in the Kahaluu area. The Department consulted with the Hawaii Youth Services Network as well as the State House of Representatives member for the district, and both sources verified that there was no other program uniquely positioned with the facilities, infrastructure, experience and the required pre-existing connections in the community.

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Lillian B. Koller, Director of Human Services  
Ed Igarashi, Fiscal Management Office Administrator  
Martha Torney, Executive Director, Office of Youth Services  
Pankaj Bhanot, Administrator, BESSD/ECCPO

9. Direct questions to (name & position):

Scott Ray

Phone number: 721-6225

e-mail address: scott\_ray\_assoc@yahoo.com

**I certify that the information provided above is to the best of my knowledge true and correct.**

  
\_\_\_\_\_  
*Department Head Signature*

6/25/08  
\_\_\_\_\_  
*Date*

  
\_\_\_\_\_  
*Typed Name*

Lillian B. Koller

NOTICE OF REQUEST  
FOR RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of Human Services, Office of Youth Services, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the [State and County Procurement Notices](#) page and click on "More Info. ")

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at <http://www.spo.hawaii.gov/>, click "Statutes and Rules," then "Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at <http://www.spo.hawaii.gov/>, click on "Health and Human Services, Chapter 103F...", then "Forms for Private Providers." Questions should be directed to the contact person noted in item 9 of the request.