

**NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO §103F-403, HRS**

ADMINISTRATION
PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Health/Developmental Disabilities Division/Disability Supports Branch
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1.	Title and description of health and human service(s):	Extension and amendment of the Restrictive Purchase of Service approval of RH No. 06-10. Community Based Rehabilitation: Education and training of community participants to provide "Community Based Rehabilitation" for persons with traumatic brain injury (TBI). Community members such as family, caregivers and volunteers will be trained to provide and integrate cognitive rehabilitation for persons with TBI in natural environments rather than specialized therapy settings. Due to limited access and time limited insurance coverage for highly specialized cognitive training specialists, the training and education of lay persons in the community to structure environments, organize routines and conduct specific activities and tasks may be seen as viable restorative or compensatory strategies to improve cognitive abilities. Such abilities as attention and orientation, memory and learning, language, perception, reasoning and executive functions are critical in assisting people with TBI to regain functional skills, decrease dependence on caregivers and increase participation in community activities. While community members are not a substitute for specialists, they can be trained to integrate activities into a person's life that will support the continued long term reacquisition or compensation of skills leading to increased independence in daily life. The staff specialists from Rehabilitation Hospital of the Pacific (RHOP) will conduct on Oahu - orientation, initial training and follow-up training for community members, and follow-up monitoring and evaluation of outcomes over the period of the contract. Training materials will also be developed. Neurotrauma Special Funds authorized under Section 321H, Hawaii Revised Statutes, will be utilized.
2.	Provider Name and Address:	Rehabilitation Hospital of the Pacific 226 North Kuakini Street, Honolulu, Hawaii 96817
3.	Total Contract Funds:	\$150,000
	Contract Funds per Year (if applicable):	\$77,950 - 1st year \$72,050 - 2nd year
4.	RH No. of Previous Request for this Service (if applicable)	RH No. 06-10
5.	Term of Contract:	Start: May 1, 2008 End: April 30, 2010
	If the contract term is longer than 1 year, provide justification for the extended term: The implementation of the project will start on Oahu with the identification and selection of participants and implementation of the study the first year and the development and reproduction of the training manuals and possible inclusion of other participants throughout the state in the second year.	

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6. Describe the circumstances justifying a restrictive purchase: Previous approval obtained but the project has not started. The Rehabilitation Hospital of the Pacific (RHOP) is the only organization in Hawaii capable of providing the services to be procured. It has rehabilitation care in the Pacific region for over 50 years and is the only facility in the state that conducts a comprehensive interdisciplinary rehabilitation service. Since the University of Hawaii School of Medicine does not provide residency training on rehabilitative medicine, the RHOP is the only provider of clinical training in rehabilitative medicine for physicians and allied health professionals. It is also the only provider of comprehensive coordinated cognitive rehabilitation services and the only provider of professional training in cognitive rehabilitation.
7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates: As the only Level II Trauma Center in Hawaii, the Queen's Medical Center (QMC) was contacted again in January 2008 regarding other facilities that would be able to provide education, training and follow-up for Community Based Rehabilitation. At this time QMC does not have the capability to perform what is being proposed in this study and that the Rehabilitation Hospital of the Pacific was the only facility with the capacity to do so.
8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Disability Supports Branch Chief (Acting): Mike Tamanaha Disability Supports Branch, Public Health Supervisor: Aaron Arakaki Public Health Administrative Officer V: Trudy Murakami Accountant V: Javier Aceret DDD has programmatic, administrative and fiscal staff to provide oversight of the exempted procurement.
9. Direct questions to (name & position): Aaron Arakaki, Public Health Supervisor Phone number: (808) 453-6294 e-mail address: aaron.arakaki@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

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Department Head Signature

FEB 28 2008

Date

Chiyome Leinaala Fukino, M.D.

Typed Name

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement

Aaron Arakaki
Disability Supports Branch
2201 Waimano Home Road
Pearl City, Hawaii 96782-1474

Head of Purchasing Agency

Chiyome Leinaala Fukino, M.D.
Department of Health
1250 Punchbowl Street
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

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Chief Procurement Officer's Comments:

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APPROVED DISAPPROVED NO ACTION

Chief Procurement Officer Signature

Date

Please ensure adherence to applicable administrative requirements.