

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103F, HRS

'07 OCT -2 P5:09

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
HONOLULU, HAWAII

To: Chief Procurement Officer

From: Transportation, Airports Division  
*Department/Division/Branch or Office*

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s):  
Furnishing Emergency Medical Services at Honolulu International Airport. The scope of services shall include the non-exclusive medical care and emergency response capabilities for treating the airport population, including the traveling public, as well as to provide medical treatment, coordination, and /or triage for declared airport or related disasters occurring on or immediately adjacent to Honolulu International Airport
2. Provider Name and Address: Speedy Bailey, Director of Operations  
American Medical Response  
99-840 Iwaiwa Street, Aiea, HI 96701
3. Total Contract Funds: \$202,454  
Contract Funds per Year (if applicable):
4. Reference number of Previous Request for this Service (if applicable): was under Chapter 103F, PH 07-24
5. Term of Contract: Start: 10/01/07  
End: 3/1/08
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:  
In accordance with 103F, HDOT-A did post an RFP to Furnish Emergency Medical Services at the Honolulu International Airport on August 23, 2006, the subject procurement was unsuccessful so another RFP was issued November 21, 2006 and September 28, 2007. During this interim period the emergency medical services are still required in accordance with 14 CFR Part 139.319 Operational readiness to ensure the public safety and response readiness to declared airport emergencies and/or airport disasters occurring on or immediately adjacent to the Honolulu International Airport. The 103F RFP is a very comprehensive, complex and lengthy process that does not allow time to advertise short term contracts without following the procurement protocol. Notwithstanding is the airport obligation to continue emergency medical services for regulatory compliance and additional procurement for the said period would be counter productive to HDOT-A providing existing emergency medical services considering the pending 103F RFP Procurement Time Table. HDOT-A anticipates award and Notice to Proceed NLT March 1, 2008
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:  
November 7, 2006, Queen's Medical Center (current 103D contract services provider) issued a termination letter of services at Honolulu International Airport effective December 21, 2006. SPO approval was received for American Medical Response to furnish emergency medical services during the interim period. HDOT-A needs to continue uninterrupted medical service with AMR until March 1, 2008. AMR is the most qualified reasonable provider based on pricing and ability to perform full scope of work as the lowest bid offer.

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- 8. Describe the state agency's internal controls and approval requirements for the exempted procurement:  
HDOT-A follows exempted procurement protocols. The subject procurement will be coordinated in accordance with internal procurement procedures and guidance. The interim contract will be monitored and evaluated by the project manager listed #9.
  
- 9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:  
Martinez Jacobs, Airports Fire Chief, James Pratt, Oahu Operations Manager, Thomas Basic, Division Procurement Supervisor, and Brian Sekiguchi, Deputy Director - Airports
  
- 10. Direct questions to (name & position): Mr. Martinez Jacobs, Airports Fire Chief  
Phone number: 838-8702  
e-mail address: martinez.jacobs@hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

  
\_\_\_\_\_  
Department Head Signature  
Date: 09/26/07  
 Brian H. Sekiguchi  
\_\_\_\_\_  
Typed Name

**NOTICE**  
The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**  
Chief Procurement Officer's Comments:  
  
  
  
  
  
  
  
  
  
  
 APPROVED     DISAPPROVED     NO ACTION  
  
  
\_\_\_\_\_  
Chief Procurement Officer's Signature  
Date: 10/12/07

Please ensure adherence to applicable administrative requirements.

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
**MEMORANDUM**

AIR-LF  
07.935

**TO:** DAGS (CORINNE Y. HIGA) **DATE:** 10-10-07  
**FROM:** AIR-LF (MARTINEZ JACOBS)  
**SUBJECT:** 103F HONOLULU INTERNATIONAL AIRPORT EMERGENCY MEDICAL  
SERVICES RFP AND 103F CONTRACT EXTENTION JUSTIFICATION

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I acknowledge that the current contract was expiring on October 1, 2007 and the process to extend the current contract to SPO 103F should have been received at least 30-days prior to facilitate posting and approvals.

I submitted a request on September 28, 2007 to extend the Honolulu International Airport Emergency Medical Services Contract from October 1, 2007 to March 1, 2008. I couldn't submit the request earlier because all documentation hadn't been received from the vendor until September 26, 2007. The vendor did provide a verbal estimate cost of service period but it's my understanding that all procurement proposals and supporting documentation must be in writing.

It is also understood that the Hawaii Procurement Law and 103F process mandates bid specifications be fair and unrestricted to encourage bidder participation. In the aftermath of our first procurement attempt, we revised the scope of work to allow Paramedics and Nurses to perform a similar scope of work. Additionally, we have coordinated and communicated this scope of work with all island medical providers, first responders, and hospitals. Throughout the RFP planning process we experienced numerous unforeseen obstacles which have been resolved through revision of specifications and increased interagency meetings. We hope to have increased interest in the subject RFP.

The Honolulu International Airport Emergency Medical Services contract scope of work is an essential service as well as health and safety for daily aviation travelers 24/7. Without continuous coverage, we exercise a calculate risk in providing timely emergency medical services at the airport