

**NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS**

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
HONOLULU, HAWAII

To: Chief Procurement Officer

From: Department of Human Services  
*Department/Division/Branch or Office*

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1.	<p>Title and description of health and human service(s):</p> <p>DHS plans to provide a comprehensive music appreciation/development series of teacher workshops, after-school and in-school enrichment programs and live concerts to share orchestral music with an estimated 7500 children, youth, and adults in Kona and Hilo and Kahului and environs using the expertise of 63 professional musicians and youth music education staff.</p> <p>The Temporary Assistance for Needy Families (TANF) federal block grant is intended to help families achieve self-sufficiency. The Deficit Reduction Act of 2005 reauthorized the TANF program with a renewed focus on sustaining and keeping families together. Quality social enrichment programs like this positively impact children and reduce teen pregnancy and other social pathologies by building cohesive families and offering inspiring career and after-school options. Services will include:</p> <p>Kahului, Maui September '07 Professional Development for Local Teachers Dec. 4-5 '07- Three Orchestra Ensembles (elementary after-school enrichment and in-school programs) January 16-18 '08 Full Orchestra Tour including: Two Youth concerts (K-3, 4-6) and Open Rehearsal (7-12) 13 Ensembles (elementary after-school enrichment/in-school) Free Community Concert (Location TBD)</p> <p>Kona and Hilo, Big Island October '07 Professional Development for Local Teachers Nov. 27-28 '07- Three Orchestra Ensembles (elementary after-school enrichment and in-school programs) May 6-8 '08 - Full Orchestra Tour including: Two Youth Concerts (K-3, 4-6) and Open Rehearsal (7-12) 13 Ensembles (elementary after-school enrichment/in-school) Free Community Concert (Location TBD)</p>
2.	<p>Provider Name and Address:</p> <p>Honolulu Symphony 650 Iwilei Rd, Suite 202 Honolulu, HI 96817</p>
3.	<p>Total Contract Funds: \$490,000</p> <p>Contract Funds per Year (if applicable): \$0</p>
4.	<p>RH No. of Previous Request for this Service (if applicable)</p>

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

5. Term of Contract: Start: 9/01/07 End: 6/30/08

If the contract term is longer than 1 year, provide justification for the extended term:

6. Describe the circumstances justifying a restrictive purchase:

The implementation of this project requires an organization with a full orchestra to perform the breadth and depth of specified tasks. The Honolulu Symphony is the only full-time professional orchestra in the State. The Honolulu Symphony was founded in 1900 to "serve(s) the people of Hawaii and enhance(s) their quality of life...." As Hawaii's only professional full-time orchestra, it plays an essential role in the cultural vitality of the state with its Youth Music Education and Community Engagement programs that reach 125,000 students, residents, and visitors each year on the island of Oahu. As "the only" Orchestra for the State of Hawaii, with 63 musicians, their professional capabilities are required to bring these services to neighbor islands as well as Oahu.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

DHS consulted with personnel at the State Foundation on Culture and the Arts that are highly familiar with performance and humanities organizations in the State, and they confirmed that the Symphony on Maui closed, and the Honolulu Symphony is the only full professional orchestra in the State.

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Lillian B. Koller, Esq., Director of Human Services  
Ed Igarashi, Fiscal Management Office Administrator  
Pankaj Bhanot, Administrator, BESSD/ECCPO

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

9. Direct questions to (name & position):	Scott Ray
Phone number:	721-6225
e-mail address:	scott_ray_assoc@yahoo.com

I certify that the information provided above is to the best of my knowledge true and correct.

 _____ <i>Department Head Signature</i>	8/8/07 _____ <i>Date</i>
 _____ <i>Typed Name</i>	Lillian B. Koller

**NOTICE**

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

***Procurement Officer for this Procurement***  
Pankaj Bhanot  
Benefits, Employment and Support Services  
820 Mililani Street, Suite 606  
Honolulu, Hawaii 96813

***Head of Purchasing Agency***  
Lillian B. Koller, Director  
Department of Human Services  
1390 Miller Street, Room 209  
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

*Published:* AUG 10 2007

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

APPROVED     DISAPPROVED     NO ACTION

  
\_\_\_\_\_  
Chief Procurement Officer Signature

8/20/07  
\_\_\_\_\_  
Date

Please ensure adherence to applicable administrative requirements.

NOTICE OF REQUEST  
FOR RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of Human Services, Benefits Employment and Support Services Division, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the [State and County Procurement Notices](#) page and click on "More Info.")

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at <http://www.spo.hawaii.gov/>, click "Statutes and Rules," then "Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at <http://www.spo.hawaii.gov/>, click on "Health and Human Services, Chapter 103F...", then "Forms for Private Providers." Questions should be directed to the contact person noted in item 9 of the request.