

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

From: Department of Human Services/Office of Youth Services
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s): In-Community Residential Substance Abuse Treatment Services for 18-year old youths who are under the jurisdiction of the Hawaii Youth Correctional Facility (HYCF).	
2. Provider Name and Address:	Kline-Welsh Behavioral Health Foundation P.O. Box 3045 Honolulu, Hawaii 96802
3. Total Contract Funds: Contract Funds per Year (if applicable):	\$40,000
4. Reference number of Previous Request for this Service (if applicable):	
5. Term of Contract:	Start: Upon Approval End: 10/31/07
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: The purpose of this exemption is to provide immediate community-based residential substance abuse treatment services to 18-year old youths, violent and non-violent, exiting and under the jurisdiction of the HYCF. In April 2000 the service was announced for competitive bid and Kline-Welsh was awarded the residential substance abuse treatment contract for the period up to December 2008. The contract was terminated in May 2006 due to insufficient referrals. As a result of a federal mandate, the HYCF is in immediate need of such services and has identified 4 youths eligible for transfer to the community-based program. The Office of Youth Services (OYS) has begun the Request for Proposal process of procuring this service, and anticipates this contract to be in place by November 2007.	
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: The HYCF will be procuring the services from Kline-Welsh because it was the previous contracted provider and accepts all offenders, violent and non-violent.	

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8. Describe the state agency's internal controls and approval requirements for the exempted procurement: The OYS internal control and approval requirements for exempted procurement will be provided by the OYS Program Development Officer, the Administrative and Technical Services Officer and the Executive Director. The terms and conditions of the previous contract will be followed.	
9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Dixie Thompson, Acting Program Development Officer Martha Torney, Executive Director The contract will be administered by Calvin Sagara, Corrections Program Specialist	
10. Direct questions to (name & position):	Calvin Sagara, Corrections Program Specialist
Phone number:	587-5730
e-mail address:	csagara@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

JUN 19 2007

Date

Lillian B. Koller, Esq.

Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

6/27/07

Date

Please ensure adherence to applicable administrative requirements.