

**NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS**

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Health, Alcohol and Drug Abuse Division
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

<p>1. Title and description of health and human service(s):</p>	<p>Medication management services to include assessment, identification, and referral of adults, sixty (60) years of age or older to include referral to a registered pharmacist for review of the client's prescribed and over-the-counter medications, vitamins, and herbs to ascertain any possible dangerous or harmful side effects.</p>
<p>2. Provider Name and Address:</p>	<p>1) St. Francis Comm. Health Services-Home Care 2226 Liliha Street, Suite 227 Honolulu, HI 96817 2) St. Francis Comm. Health Services-Hospice 2226 Liliha Street, Suite 227 Honolulu, HI 96817 3) Sister Maureen Intergenerational Learning Environment dba Franciscan Adult Day Center 2715 Pamoia Rd., Suite 103 Honolulu, HI 96822 4) Aiu Like, Inc.-Effective Medication Management for the Elderly Project 458 Keawe Street Honolulu, HI 96813 5) Catholic Charities of the Diocese of Honolulu dba Catholic Charities Hawaii 250 Vineyard Street Honolulu, HI 96813</p>
<p>3. Total Contract Funds:</p> <p>Contract Funds per Year (if applicable):</p>	<p>1) 31,500 2) 17,500 3) 19,556 4) 20,000 5) 25,000</p> <p>\$0</p>
<p>4. Reference number of Previous Request for this Service (if applicable):</p>	
<p>5. Term of Contract:</p>	<p>Start: Upon Approval End: 8/30/07</p>

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6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:
Services competitively solicited under an RFP #HTH440-2 and awarded for the period July 1, 2003 to June 30, 2009. Provider terminated contract before contract end date. No other proposals were submitted during the initial RFP so program was not able to negotiate a replacement contract. Due to the scale of services provided, no one provider can provide all the services required, so the program needs to select five (5) providers to do portion of the services. The former contracts (Maui/Oahu) had enabled ADAD to meet the Substance Abuse Prevention and Treatment Block Grant requirement that identification and referral services be provided. Time was lost while the contract was closed and the curriculum was acquired from the previous provider. Efforts were unsuccessful to find a suitable state or county agency that served the elderly and could continue the services for the short period of time remaining. As it was neither practical or advantageous to procure these services through competitive means, due to the short time period remaining before federal funding lapsed, a meeting was held to identify providers who had not previously provided such services but who had the capacity and were willing and able to pilot this initiative on a small scale for a short period of time. The meeting revealed that there were unmet needs, unserved 60+ populations, and non-profit providers who were interested in piloting short-term medication management services to these populations in a variety of circumstances and settings. An RFP will be issued within the next month for elderly medication management services effective with the next federal funding period beginning October 1, 2007. The total amount of funds awarded for this pilot project is equal to the amount awarded to the previous contractor.
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:
- 1)The population to be served are adults, sixty (60) years of age or older, who were referred by a physician for skilled care in the home and have a plan of care certified by the physician and their caregivers.
 - 2) The population to be served are adults, sixty (60) years of age or older, who are not appropriate for hospice services but who need medication management and do not have access to nursing education and case management services. Caregivers will also receive medication management education.
 - 3) The population to be served are adults (60) years of age or older who are physically and/or mentally frail, are unable to remain at home alone during the day, and attend the Franciscan Adult Day Center, a senior day center for activities including assistance with activities of daily living. They have either experienced a recent fall, are taking ten (10) or more medications, have more than three (3) new medications, have dementia, or are clients who may want to be on the program for their medication management of prescribed and over-the-counter medications, vitamins, and herbs.
 - 4) The population to be served are Native Hawaiian adults (60) years of age or older on the Island of Molokai who are in need of information and education about the proper use and management of medication. Identified clients will be referred to the Molokai Drug Store and Na Puuwai, the Native Hawaiian Health Care System on Molokai for one-to-one interactions with a registered pharmacist.
 - 5) The population to be served are adults, sixty (60) years of age or older and their caregivers at senior service centers and elderly housing projects on Oahu. Priority will be given to clients who are using multiple medications, alcohol, and alternative methods of healing and who have limited English proficiency.
8. Describe the state agency's internal controls and approval requirements for the exempted procurement:
- 1)The provider is a 501(c) 3 organization under the oversight of the St. Francis Healthcare System. The procurement will be monitored by staff of the Alcohol and Drug Abuse Division.
 - 2) The provider is a 501(c) 3 organization under the oversight of the St. Francis Healthcare System. The procurement will be monitored by staff of the Alcohol and Drug Abuse Division.
 - 3) The provider is a 501 (c) 3 organization under the oversight of the Sisters of St. Francis of the Neumann Communities-Hawaii and St. Francis School. The procurement will be monitored by staff of the Alcohol and Drug Abuse Division.
 - 4) The provider is a Kupuna program under Alu Like, Inc., a multi-service 501 (c) 3 organization. The procurement will be monitored by staff of the Alcohol and Drug Abuse Division.
 - 5) The provider is a 501 (c) 3 organization under the oversight of the chancery of the Roman Catholic Church in the State of Hawaii. The procurement will be monitored by staff of the Alcohol and Drug

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Abuse Division.

Providers shall follow the internal controls outlined in the original RFP for the respective services.

9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

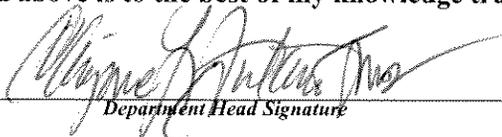
Virginia Jackson, Program Specialist V

10. Direct questions to (name & position): Virginia Jackson, Program Specialist V

Phone number: 692-7510

e-mail address: virginialeee.jackson@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

MAY 25 2007

Date

Chiyome Leinaala Fukino, M.D.

Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

6/4/07

Date

Please ensure adherence to applicable administrative requirements.