

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

07 FEB 26 10:55

ADMINISTRATION
 STATE PROCUREMENT OFFICE
 STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Health/Adult Mental Health Division *aj*
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1.	Title and description of health and human service(s):	
	Provision of targeted case management services in the Waianae area of the island of Oahu for adults with severe and persistent mental illness.	
2.	Provider Name and Address:	Waianae Coast Community Mental Health Center, Inc. 86-226 Farrington Hwy Waianae, Hawaii 96792
3.	Total Contract Funds: Contract Funds per Year (if applicable):	\$150,000
4.	Reference number of Previous Request for this Service (if applicable):	PEH No.06-63
5.	Term of Contract:	Start: 3/01/07 End: 6/30/07
6.	Describe how procurement by competitive means is either not practicable or not advantageous to the State: The Adult Mental Health Division (AMHD) requests another exemption for the purpose of continuing to contract with the provider for an additional four months while a competitive procurement process is being completed. The continuation of targeted case management services is vital for consumers in the Waianae community. A decision was made to reconfigure services and an RFP for community-based case management, a blending of targeted case management and intensive case management services, was issued on March 14, 2006. It was projected that contracts would have been awarded in early July 2006 with new contracts scheduled to start on November 1, 2006. However, after the proposal submittal deadline, a change was made to the personnel requirements for the service. It was determined that this change to the personnel requirements constituted a material change to the RFP. Therefore, the RFP was cancelled and reissued on August 23, 2006. The deadline for the submission of proposals for the reissued RFP was September 29, 2006. Due to the submission of several Notices of Protest and the re-evaluation of all proposals, the procurement process was resumed during the ending of January, 2007. The requested exemption for an additional four months will allow for negotiations with providers, the execution of contracts, and if necessary, the transitioning of consumers to new case managers. It is in the best interests of the State and its consumers for the continuation of services by the provider during the completion of the procurement process.	

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7.	<p>Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:</p> <p>The provider is currently providing targeted case management services and was initially selected through the RFP process.</p>						
8.	<p>Describe the state agency's internal controls and approval requirements for the exempted procurement:</p> <p>The AMHD Chief has reviewed and approved the exempted procurement. The services will be monitored by contracts, fiscal, performance improvement, and service staff.</p>						
9.	<p>List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:</p> <p>Thomas W. Hester, M.D., AMHD Chief Amy Yamaguchi, AMHD Public Health Administrative Officer (PHAO) Robbyn Takeuchi, AMH Case Management Services Director</p>						
10.	<table style="width: 100%; border: none;"><tr><td style="width: 45%;">Direct questions to (name & position):</td><td>Amy Yamaguchi, PHAO</td></tr><tr><td>Phone number:</td><td>(808) 586-4681</td></tr><tr><td>e-mail address:</td><td>amy.yamaguchi@doh.hawaii.gov</td></tr></table>	Direct questions to (name & position):	Amy Yamaguchi, PHAO	Phone number:	(808) 586-4681	e-mail address:	amy.yamaguchi@doh.hawaii.gov
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e-mail address:	amy.yamaguchi@doh.hawaii.gov						

I certify that the information provided above is to the best of my knowledge true and correct.

 _____ <i>Department Head Signature</i>	<p>FEB 23 2007</p> _____ <i>Date</i>
<p>Chiyome Leinaala Fukino, M.D.</p> _____ <i>Typed Name</i>	

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

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FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

3/6/07
Date

Please ensure adherence to applicable administrative requirements.