

STATE OF HAWAII  
**NOTICE OF AND REQUEST FOR EXEMPTION  
 FROM CHAPTER 103F, HRS**

To: Chief Procurement Officer

From: DHS - Vocational Rehabilitation and Services for the Blind Division (VRSBD)  
*Department/Division/Branch or Office*

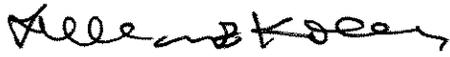
Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1.	Title and description of health and human service(s):	Interpreter referral service for deaf, hard of hearing and deaf-blind persons. Interpreter referral enables state agencies to meet accessibility requirements under the Americans with Disabilities Act. The service takes requests for American Sign Language interpreters and certified court reporters to provide interpreting and captioning for deaf, hard of hearing and deaf-blind persons. The service takes requests and matches the assignment with the appropriate service provider.
2.	Provider Name and Address:	Hawaii Services on Deafness 1833 Kalakaua Avenue, Suite 905 Honolulu, HI 96815
3.	Total Contract Funds:	\$50,000
	Contract Funds per Year (if applicable):	
4.	Reference number of Previous Request for this Service (if applicable):	
5.	Term of Contract:	Start: upon approval  End: 6/30/07
6.	Describe how procurement by competitive means is either not practicable or not advantageous to the State:	<p>The contract for interpreter referral services was awarded through the competitive bidding process to Hawaii Services on Deafness in the amount of \$55,714 for the contract period of 7/1/05-6/30/07. The service is currently being provided, but the state is in danger of losing the provider without an increase in the contract amount. The reason an increase is needed, is the contracted agency is unable to maintain the services with the contracted amount. Without an increase, they will need to cease services. Interpreter requests from stat agencies amounted to 7,067 interpreting hours in fiscal year 2006. This is a five-fold increase from the previous contract period.</p> <p>There are five months left for the contract. Continuity of services would be interrupted if the Department followed the competitive bidding process for this short period of time. Requests are made daily to arrange for interpreters and disruption of this service would have a serious impact on deaf, hard of hearing and deaf-blind consumers. These consumers need the interpreter referral for health, welfare, employment and daily needs. The loss of interpreter referral services would mean no accessibility for these consumers who are receiving services from state agencies.</p>
7.	Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:	<p>The current provider, Hawaii Services on Deafness, will continue to provide the service for this time period.</p> <p>VRSBD will be issuing an RFP for the interpreter referral services for the period of July 1, 2007 - June 30, 2009.</p>

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8.	Describe the state agency's internal controls and approval requirements for the exempted procurement: Contract #: DHS-06-VR-3126  The contract is monitored by DHS-VRSBD through written and oral reports from the provider.
9.	List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Joe Cordova, VR Administrator Carol Young, Staff Specialist
10.	Direct questions to (name & position): Carol Young, Staff Specialist Phone number: 692-7723 e-mail address: cyoung@dhs.hawaii.gov

**I certify that the information provided above is to the best of my knowledge true and correct.**

  
\_\_\_\_\_  
*Department Head Signature* 2/7/07  
\_\_\_\_\_  
*Date*  
  
Lillian B. Koller, Director  
\_\_\_\_\_  
*Typed Name*

**NOTICE**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY	
Chief Procurement Officer's Comments:	
<input checked="" type="checkbox"/> <b>APPROVED</b> <input type="checkbox"/> <b>DISAPPROVED</b> <input type="checkbox"/> <b>NO ACTION</b>	
 _____ <i>Chief Procurement Officer Signature</i>	2/15/07 _____ <i>Date</i>

Please ensure adherence to applicable administrative requirements.