

07 JAN 24 AM 11:41

STATE OF HAWAII

07 JAN 23 AM 11:41

NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO §103F-403, HRS

RECEIVED
HAWAII PUBLIC
HOUSING AUTHORITY

To: Chief Procurement Officer

From: Hawaii Public Housing Authority/Homeless Programs Branch
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):	State Homeless Shelter Stipend Program - to provide emergency shelter and supportive services to homeless individuals and families staying at the Next Step Homeless Shelter located in Kakaako.		
2. Provider Name and Address:	Affordable Housing and Homeless Alliance (AHHA) 2229 North School Street, Suite 207 Honolulu, Hawaii 96819		
3. Total Contract Funds:	Original Contract	\$590,020	Requested increase
Contract Funds per Year (if applicable):			\$317,000
4. RH No. of Previous Request for this Service (if applicable)	N/A		
5. Term of Contract:	Start: 05/01/06	End: 7/31/07	15 months **
If the contract term is longer than 1 year, provide justification for the extended term: The HPHA is currently contracting with AHHA under the authority of the Governor's Emergency Proclamation for the period May 1, 2006 to March 31, 2007 in the amount of \$590,019.84. The Governor's emergency proclamation is set to expire March 2007. As such, the HPHA is requesting approval to extend the current agreement for 4-months for the period 04/01/07 - 07/31/07 under a restrictive contract. (The contract extension will include an additional amount of \$317,000 for a total contract of \$907,000.)			

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6. Describe the circumstances justifying a restrictive purchase:

In April 2006, Governor Linda Lingle issued a Proclamation declaring the Kakaako area of Honolulu to be a disaster and HPHA contracted with AHHA to manage the emergency shelter and provide supportive services at the Next Step Shelter. That contract is set to end on March 31, 2007.

The HPHA is requesting approval to extend the current contract by an additional four (4) months. This approval will allow HPHA to procure services for the next fiscal year under a new request-for-proposal.

Due to the emergency walk-in nature of the clients at the Next Step shelter, the HPHA has determined that it would be difficult to change service providers for a short term (4-month) period and still maintain an effective rapport and service delivery with the homeless clients. The additional time will allow the HPHA to secure the current (or next) contractor under a longer term contract.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

AHHA is currently providing shelter and supportive services at the Next Step Shelter. The HPHA is requesting approval for AHHA to continue to provide shelter and services to homeless individuals and families for an additional four (4) months, with State funding, under the State Homeless Shelter Stipend Program. The original contracted dates commenced from May 1, 2006 through March 31, 2007, and the extended dates will continue the contract and commence from April 1, 2007 through July 31, 2007.

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Patti Y. Miyamoto, Interim Executive Director	Approval
Barbara E. Arashiro, Acting Contract & Procurement Officer	Approval
Sandra J. Miyoshi, Homeless Programs Administrator	Administration

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9. Direct questions to (name & position):	Sandra J. Miyoshi, Homeless Programs Administrator
Phone number:	832-5930
e-mail address:	sandra.miyoshi@hcdch.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

Patti Y. Miyamoto

Typed Name

4/23/07

Date

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement
Barbara Arashiro
Acting Procurement Officer
1002 N. School Street, Honolulu, Hawaii
96817

Head of Purchasing Agency
Patti Y. Miyamoto
Interim Executive Director
1002 N. School St., Honolulu, Hawaii
96817

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published:

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FOR CHIEF PROCUREMENT OFFICER USE ONLY

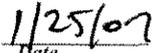
Chief Procurement Officer's Comments:

No action is required as this request is exempt from Chapter 103F pursuant to Section 356D-125, HRS.

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature



Date

Please ensure adherence to applicable administrative requirements.