

STATE OF HAWAII  
**NOTICE OF AND REQUEST FOR  
 RESTRICTIVE PURCHASE OF SERVICE  
 PURSUANT TO §103F-403, HRS**

'07 JAN -5 P5:02

ADMINISTRATION  
 STATE PROCUREMENT OFFICE  
 STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Defense - Fiscal Office  
*Department/Division/Branch or Office*

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1.	Title and description of health and human service(s): Operation About Face	
	About Face is a year-round program for in-school and out-of-school older youth that would use the resources of the Kauai Workforce Investment Board (KWIB) and the Hawaii National Guard (HING). The program will deliver an after-school and year-round training program for In-School Youth designed to improve academic performance, develop life skills, assure employability, provide effective case management, set up work experience opportunities and involve mentors. The program will serve out-of-school older youth in a career placement academy that will first provide work readiness and occupational skills training, with work experience, and placement into unsubsidized employment that is supported with ongoing case management.	
2.	Provider Name and Address:	The Paxen Group, Inc. 710 Atlantis Road Melbourne, FL 32904
3.	Total Contract Funds:	\$8,004,774
	Contract Funds per Year (if applicable):	\$433,120
4.	RH No. of Previous Request for this Service (if applicable)	PEH No. 04-08  1/16/07 <i>dw</i>
5.	Term of Contract:	Start: <del>7/1/04</del> End: 6/30/08 Supplements 1 through 3
	If the contract term is longer than 1 year, provide justification for the extended term: Program is an continually ongoing year-round program to meet the requirements of the Workforce Investment Act of 1998 (WIA).	

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6. Describe the circumstances justifying a restrictive purchase:

The Department of Defense was awarded a contract from the County of Kauai based on the proposal submitted to incorporate the use of Operation About Face (About Face) to deliver services to a targeted group of youth on Kauai. About Face is a program specifically designed for the National Guard Bureau (NGB) to conduct an after-school and year-round program customized to meet the youth elements, core performance outcomes, and goals contained in the workforce Investment Act of 1998 (WIA). The Paxen Group, Incorporated (Paxen) was contracted by NGB to design the About Face program to meet the funding requirements of WIA and Temporary Assistance for Needy Families (TANF). Competitive procurement to purchase the services to conduct the program other than the designed About Face will not be practicable or advantageous to the State for the following reasons:

1. Paxen has been the delivery agent for NGB for About Face for the past ten years.
2. The curriculum has been tested and improved upon in five different states and fourteen cities successfully by Paxen.
3. There is no other organization that can provide in-depth knowledge of the About Face curriculum in the time allotted.
4. Paxen will also be able to implement an effective delivery that will include staff training, monitoring, and the unique payroll mechanisms for both the staff and participants receiving incentive pay.
5. As a tested delivery agent for NGB, Paxen will be able to leverage the resources of the National Guard such as armory facilities and National Guard mentors which other providers will not have access to without a separate agreement with NGB or for compensation. Any compensation will reduce the amount available to the program.
6. Without an approved NGB agent, the provider will not receive National Guard mentors. Paxen includes the daily role model and career exploration interaction with Guard personnel that is so valuable for these impressionable young people. NGB has approved the use of the Guard for About Face.
7. Without NGB support, the State will not be able to execute this contract with the budgeted amount and the State will have to return the funds to the Federal WIA program.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

See above.

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8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Contracts Assistant I Contracting and Engineering Officer Fiscal Officer Deputy Adjutant General	
9. Direct questions to (name & position):	Major Neal S. Mitsuyoshi-Contracting & Engineering Officer
Phone number:	733-4250
e-mail address:	nmitsuyoshi@dod.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

  
\_\_\_\_\_  
*Department Head Signature* *Date*

 Major General Robert G.F. Lee  
\_\_\_\_\_  
*Typed Name*

**NOTICE**

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

<b>Procurement Officer for this Procurement</b> Thomas Moriyasu Fiscal Officer Department of Defense 3949 Diamond Head Road Honolulu, HI 96816-4495	<b>Head of Purchasing Agency</b> MG Robert G.F. Lee Adjutant General Department of Defense 3949 Diamond Head Road Honolulu, HI 96816-4495
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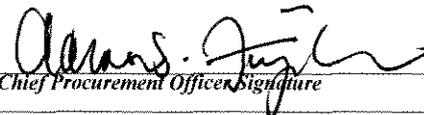
Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published: JAN -5 2007

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

APPROVED     DISAPPROVED     NO ACTION

  
Chief Procurement Officer Signature

1/16/07  
Date

Please ensure adherence to applicable administrative requirements.

LINDA LINGLE  
GOVERNOR



ROBERT G. F. LEE  
MAJOR GENERAL  
ADJUTANT GENERAL

GARY M. ISHIKAWA  
BRIGADIER GENERAL  
DEPUTY ADJUTANT GENERAL

STATE OF HAWAII  
**DEPARTMENT OF DEFENSE**  
OFFICE OF THE ADJUTANT GENERAL  
3949 DIAMOND HEAD ROAD  
HONOLULU, HAWAII 96816-4495

January 16, 2007

TO: Aaron S. Fujioka  
Administrator, State Procurement Office

FROM: Brigadier General Gary M. Ishikawa  
Deputy Adjutant General

SUBJECT: About Face Program

*Gary M. Ishikawa, BGen*

This is to clarify how the Department of Defense received the initial pilot program funds to execute the Hawaii National Guard About Face Program on Kauai in 2003.

In the summer of 2003, the department was contacted by Kimberly A. Folsom, National Coordinator for the National Guard Bureau for their Operations About Face & Forward March Programs, for the Adjutant General's (TAG) approval to develop a response to the RFP from Kauai County advertising for the In School and Out School programs funded by Workforce Investment Act (WIA). Having received the approval from TAG based on a pilot program, Ms. Folsom worked with The PAXEN company to submit the RFP to Kauai County. After the RFP was accepted by Kauai County, Ms. Folsom worked with Maria Medua of Kauai County to develop a contract for DOD to initiate the program using PAXEN as a subcontractor.

The initial pilot program on Kauai was a success and the demand for the program in the neighbor islands was so great that funds were made available through an MOA with the Department of Human Services (DHS) for TANF funding to expand and continue the About Face Program.

The About Face Program was expanded to the Hawaii, Maui and Oahu within the next years and in 2005, the Department responded to an RFP for the County of Hawaii to conduct the In School and Out School program using WIA funds. Since the About Face Program had the infrastructure already set up from the funds received from DHS and the provider was already on island providing the services, PAXEN was selected for the WIA funding to provide the youth of Hawaii County a seamless transition to the Youth Programs of the Department.

If you require additional information or documents, please contact me or have your staff contact Major Neal Mitsuyoshi, Contracts and Engineering Officer, at 733-4250.

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Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at <http://www.spo.hawaii.gov/>, click Statutes and Rules and Procurement of Health and Human Services. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the as to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at: <http://www.spo.hawaii.gov/>, click Health and Human Services, Chapter 103F... and Forms for Private Providers. Questions should be directed to the contact person noted in item 9 of the request.