

**STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS**

To: Chief Procurement Officer

From: Health/Developmental Disabilities/Disability Supports Branch '06 AUG 31 09:09

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

**Title and description of health and human service(s):**  
 In Hawaii an estimated 5,544 individuals sustain a traumatic brain injury (TBI) annually and the numbers of hospitalizations and emergency room visits are increasing. The consequences of TBI are numerous and can include physical, cognitive, psychosocial, behavioral and/or emotional impairments. Anecdotal evidence suggests that some individuals in Hawaii over the age of twenty-one, when sustaining a TBI, frequently have little or no family supports. A peer mentoring program using a person-centered planning approach will increase the self-confidence of the TBI survivor and family, if available, in seeking needed services and ultimately improve their quality of life. The Project goals are a continuation of the TBI Action Plan consistent with the Healthy People 2010 to 1) increase quality, availability, effectiveness of community-based and educational programs designed to improve health and quality of life, and 2) improve access to comprehensive, high quality health care services by developing an effective, culturally competent system of peer mentoring services for adults with TBI and their families. The goals of this Project is to: 1) adapt an effective, replicable mentoring program for culturally diverse, geographically dispersed adults with TBI in Hawaii who were over the age of twenty-one when sustaining a TBI and families, if available, to succeed in seeking needed services; and 2) develop and disseminate an effective public service announcement campaign to educate the community and assist in recruitment of mentors and mentees.

<b>Provider Name:</b> Pacific Basin Rehabilitation and Research Training Center	<b>Total Contract Funds:</b> \$732,000.00	<b>Term of Contract:</b>  From:            To: 10/01/06        09/30/09
<b>Provider Address:</b>  1268 Young Street, Rm. #204 Honolulu, HI 96814	<b>Contract Funds per Year (as applicable):</b> \$244,000.00	

**Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:**  
 This peer mentoring project will utilize individuals who are "veterans" of a TBI experience to help others who are now adjusting to a life after injury. The program is being adapted from a successful model developed by Mt. Sinai Medical School, New York, New York and a federally funded mentoring program "Successful Transitions in Diverse Environments" implemented by the Pacific Basin Rehabilitation Research and Training Center (PBRRTC). The grant will focus on Hawaii's unique multicultural groups in various geographical settings. The Department of Health and PBRRTC have a ten-year history of collaboration in the development of services for people with disabilities. This included a recent contract to conduct the evaluation process of the previous TBI Implementation Grant. And PBRRTC has the experience and knowledge in the areas of peer mentoring, person-centered planning, local community resources, research and training, and in supporting individuals with TBI and their families.

STATE OF HAWAII

NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:  
As a research, rehabilitation and training center with experience in administrating a mentoring program, PBRRTC is the most appropriate provider to conduct this project involving peer mentoring for individuals with TBI. Child and Family Services has done some peer mentoring programs but focused on youth and elderly and not with individuals with TBI.

A description of the state agency's internal controls and approval requirements for the restrictive purchase:  
Developmental Disabilities Division has programmatic, administrative and fiscal oversight of the exempted procurement.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:  
Disability Supports Branch Chief (Acting): Jon Kobayashi  
Disability Supports Branch, Public Health Supervisor: Aaron Arakaki  
Public Health Administrative Officer V: Trudy Murakami  
Accountant IV: Javier Aceret

Direct questions to (name & position): Aaron Arakaki Public Health Supervisor	Phone number: 453-6294	e-mail address: aaron.arakaki@doh.hawaii.gov
---	---------------------------	---

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes  No

I certify that the information provided above is to the best of my knowledge, true and correct.

  
\_\_\_\_\_  
Department Head Signature

AUG 28 2006  
\_\_\_\_\_  
Date

Chiyome Leinaala Fukino, M.D.  
\_\_\_\_\_  
Typed Name

Director of Health  
\_\_\_\_\_  
Position Title

STATE OF HAWAII

NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

**NOTICE**

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

**Procurement Officer for this Procurement**  
*Aaron Arakaki*  
**Department of Health**  
**Developmental Disabilities Division**  
**Disability Supports Branch**  
**2201 Waimano Home Road**  
**Pearl City, Hawaii. 96782-1474**

**Head of Purchasing Agency**  
Chiyome Leinaala Fukino, M.D.  
Director, Dept. of Health  
1250 Punchbowl Street  
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 8 of the request.

*Published: 9/20/06*

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

Approved     Denied

  
\_\_\_\_\_  
Chief Procurement Officer Signature

*9/29/06*  
\_\_\_\_\_  
Date

LINDA LINGLE  
GOVERNOR OF HAWAII



CHIYOME LEINAALA FUKINO, M.D.  
DIRECTOR OF HEALTH

**STATE OF HAWAII**  
**DEPARTMENT OF HEALTH**  
**DEVELOPMENTAL DISABILITIES DIVISION**

P.O. BOX 3378  
HONOLULU, HAWAII 96801  
TELEPHONE: (808) 586-5840  
FAX NUMBER: (808) 586-5844

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

In reply, please refer to:  
File:

September 28, 2006

TO: Aaron Fujioka, Administrator  
State Procurement Office

FROM: David F. Fray, Chief  
Developmental Disabilities Division 

SUBJECT: Pacific Basin Rehabilitation and Research Training Center (PBRRTC)  
Additional Information – SPO-H-150

We have contacted Child and Family Services, Catholic Charities, Rehabilitation Hospital of the Pacific, and Queen's Medical Center – Neuroscience Institute and they have some experience with peer mentoring, person-centered planning, supporting individuals with brain injury on local resources, or research and training, but PBRRTC is the only provider that has the capacity, infrastructure and expertise to coordinate and integrate all these components into a service that addresses an identified need in the brain injured community Statewide. They are only provider familiar with and been involved in assessing the needs of traumatic brain injury survivors during a previous TBI Planning Grant and have developed an ongoing relationship with individuals with TBI and their families. Through their relationship with and administering a Peer Mentoring research project with disabled youth and young adults who are receiving services from Hawaii Vocational Rehabilitation and Services for the Blind Division, the PBRRTC has the knowledge and experience in the area of peer mentoring involving individuals with disabilities. Their experience being involved with two previous TBI Grants (Planning and Implementation Grants) will allow them to be better able to recruit mentors and mentees, Statewide, and provide the Department with the outcomes as specified in its grant application.

NOTICE OF REQUEST  
FOR RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of Health, Developmental Disabilities Division, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the [State and County Procurement Notices](#) page and click on *More Info.*)

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven (7) days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click on *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 8 of the request.