

**NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS**

ADMINISTRATION  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

To: Chief Procurement Officer

From: DOH, Injury Prevention and Control Section (IPCP), EMS and Injury Prevention  
System Branch

*Department/Division/Branch or Office*

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):	Pedestrian Safety/Walkability Project. These services are community-based training activities that include coordinating and facilitating workshops in 6-8 communities over a two year period to train community stakeholders in assessing and advocating for safer environments for walking and bicycling. Coordination includes recruiting community members and other stakeholders, organizing the workshop and sites, facilitating the training, and conducting a media campaign. In year 2, work with one community identified through the training to implement and evaluate environmental improvements.	
2. Provider Name and Address:	AARP	
3. Total Contract Funds:	\$12,000 in year 1 and \$16,000 in year 2.	
Contract Funds per Year (if applicable)	\$	
4. Term of Contract	Start:	Upon Approval in 2007 for a 24 month period.
	End:	24 months after approval, 2009
<p>If the contract term is longer than 1 year, provide justification for the extended term: This project is a two-year project, with the second year an extension of the work completed in the first year. Specifically, in year 2, AARP will work with one community identified from the year one project, with lessons learned, to implement and evaluate a community project aimed at making environmental improvements to increase safe walking and biking.</p>		

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5. Describe the circumstances justifying a restrictive purchase:  
AARP is the only statewide organization with the expertise and active volunteer base on all islands able to coordinate and conduct the statewide walkable community workshops. This project will be a joint partnership between AARP Hawaii and IPCP to develop the capacity of communities throughout the state to assess and advocate for changes needed to create safer environments for walking. (Pedestrian fatalities disproportionately affect the elderly, and is one of three top priorities of AARP Hawaii in their "Safe Homes, Safe Streets" State Advocacy Agenda for 2006). This partnership will leverage IPCP funding by tapping into AARP Hawaii's priority and enlisting their staff, board expertise and extensive statewide volunteer network with chapters in each county. AARP has an ability to mobilize its volunteers to support and achieve its priorities, which would include the IPCP project.

The Walkable Community Workshop sites will be selected in part from the areas of highest pedestrian safety concerns identified through AARP Hawaii sponsored walk audits that they conducted during the AARP National Day of Service on May 11, 2006.

6. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:  
On August 1, 2006, a "Community Pedestrian Safety and Walkability Dialogue" was convened, co-sponsored by IPCP and AARP Hawaii. Letters of invitation were sent to 1) organizations who participated in the DOH, Healthy Hawaii Initiative's Physical Activity and Nutrition Statewide Planning efforts (which included walkable communities) and, 2) other community organizations and individuals interested in pedestrian safety and walkability. AARP was the only organization in attendance that had the interest and capability to organize community members in carrying out this statewide project.

7. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Chief, Administrative Services Office  
Chief, EMS and Injury Prevention System Branch  
Manager, Injury Prevention and Control Program (IPCP)

8. Direct questions to (name & position): Eric Tash, IPCP Manager and Therese Argoud, Walkable Communities Project Coordinator

Phone number: 586-5940

e-mail address: eric.tash@doh.hawaii.gov and  
therese.argoud@doh.hawaii.gov

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I certify that the information provided above is to the best of my knowledge true and correct.

  
Department Head Signature

DEC - 1 2006  
Date

**Chiyome Leinaala Fukino, M.D.**  
Typed Name

**NOTICE**

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

***Procurement Officer for this Procurement***  
***Eric Tash***

Injury Prevention Program  
Hawaii State Department of Health  
1250 Punchbowl St., Room 214  
Honolulu, Hawaii 96813

***Head of Purchasing Agency***

Chiyome Leinaala Fukino, M.D.  
Department of Health  
1250 Punchbowl St., Room 326  
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 8 of the request.

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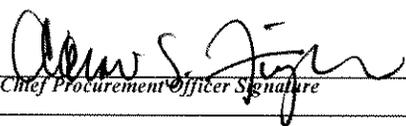
**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

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Approved     Denied

  
Chief Procurement Officer Signature

12/15/06  
Date

Please ensure adherence to applicable administrative requirements.

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FOR RESTRICTIVE PURCHASE OF SERVICE  
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Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of Health, Injury Prevention and Control Section, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the [State and County Procurement Notices](#) page and click on *More Info.*)

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