

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

06 JUL 17 09:07

From: Department of Health/Developmental Disabilities Division
Department/Division/Agency

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

ADMINISTRATION
 STATE PROCUREMENT OFFICE
 STATE OF HAWAII

Title and description of health and human service(s):
 Psychological Evaluation Services for island of Hawaii. Developmental Disabilities Division (DDD) determines eligibility for individuals applying for services on a statewide basis according to HRS 333F. Psychological evaluations are used to determine eligibility which must be determined within thirty working days. In addition, DDD provides services to individuals with developmental disabilities/mental retardation (DD/MR) primarily through the DD/MR Medicaid Waiver Program. The DD/MR Medicaid Waiver Program is operated by the Department of Health, DDD, and is administered by the Department of Human Services, the State Medicaid agency. In order to be eligible for the DD/MR Medicaid Waiver Program, an Intermediate Care Facility for the Mentally Retarded Level of Care must be determined, in addition to medicaid eligibility.

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| Provider Name: Dr. Joseph Bratton Dr. Robert Chamberlain Dr. Scott Liepack Dr. Steven Pollard | Total Contract Funds: | Term of Contract: |
| Provider Address: Hilo Lagoon Annex, Suite 216 Hilo, HI 96720 75-5995 Kuakini Hwy., Suite 695 Kailua-Kona, HI 96740 75-5744 Alii Drive, Suite 237 Kailua-Kona, HI 96740 101 Aupuni Street, Suite 314 Hilo, HI 96720 | Contract Funds per Year (as applicable). \$25,000.00 | From: To: date of June 30, 2007 approval |

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Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

Psychological evaluations for individuals are necessary. Due to the Hawaii Disability Rights Center (HDRC) Settlement Agreement of August 2005, there has been an increase in the number of individuals being admitted to the DD/MR Medicaid Waiver Program. Thus, the number of psychological evaluations has increased.

For the island of Hawaii and its Community Services for DD Office, psychological evaluations have been procured through the small purchase method of procurement. DDD intends to consolidate psychological evaluation services as a statewide service and procure competitively. For the island of Hawaii and its Community Services for DD Office, the small purchase method of procurement must continue in order to comply with HRS 333F required eligibility timelines and the HDRC Settlement.

DDD is requesting an exemption until June 30, 2007 to procure this service and to ensure funding is in conjunction with the biennium budget timeline. A four year contract is planned.

Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

In the past, psychologists have been contacted in the Hilo and Kailua-Kona areas to provide psychological evaluations but have declined. DDD will continue to contact psychologists listed in the phone directory as well as in the current State Procurement Office treatment list to ensure maximum competition.

A description of the state agency's internal controls and approval requirements for the exempted procurement:
DDD has programmatic, administrative and fiscal staff to provide oversight of the exempted procurement.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Sharon Tanaka, Acting Chief, CMISB
Margery Sheehan, Supervisor, Contracts & Resource Development Section

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| Direct questions to (name & position): Sharon Tanaka, Acting Chief, CMISB | Phone number: 733-9175 | e-mail address: sharon.tanaka@doh.hawaii.gov |
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This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes No

I certify that the information provided above is to the best of my knowledge, true and correct.

Michelle R. Hill for July 13, 2006
Department Head Signature *Date*

for Chiyome Leinaala Fukino, M.D. Director of Health
Typed Name *Position Title*

Chief Procurement Officer's Comments:

Please ensure adherence to applicable administrative requirements.

Approved Denied

Alvin S. Fijal 7/25/06
Chief Procurement Officer *Date*

cc: Administrator
 State Procurement Office

State of Hawaii
Notice of Request for Exemption from Chapter 103F, HRS

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted on page two of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.